

Mar Gregorios College of Law
College Academic Council Meeting

Minutes

Date – 09- 12- 2019

Time – 2 PM to 4 PM

The College Academic Council (“Council”) was chaired by the Vice Principal.

1. The Council deliberated and decided on the following matters:

a. Agenda 1 - Discipline

The discipline of the students on campus is important. The work of the anti-ragging committee and the grievance redressal committee needs to be strengthened.

b. Agenda 2 - Model Examination

In order to keep up the current academic performance of students, model exams should be conducted for first-year students, well in time before the University examination.

c. Agenda 3 - Public Law Lecture

The Public Law Lecture series needs to be continued. The Council was of the opinion that Justice Cyriac Joseph may be considered to deliver the public law lecture in 2020.

d. Agenda 4 - Online Database

The current online resources for study needs improvement - The college could consider learning platforms such as Moodle for the delivery of course materials and for certain aspects of continuous assessment. Online database subscriptions of the college also call for revision. The current subscription of Manupatra gives students and teachers access to judgments but insufficient access to journal articles. Alternative databases such as LexisNexis, Westlaw, and SCC Online need consideration.

e. Agenda 5 - Mentoring







The Council was of the opinion that mentoring was necessary to build the academic and co-curricular abilities of students. An effective and viable mentoring system should be operationalized for the new batch of students. This system will involve assigning 10 students of each class to an LLM Student. The LLM Student will regularly interact with the mentee students on a regular basis in respect of their understanding of subjects, performance for internal assessment, and any other non-academic requirements of the mentee.

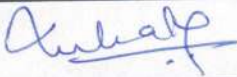
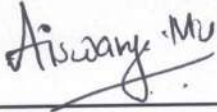
f. Agenda 6 - NAAC Process


NAAC Accreditation is inevitable in due course. In order to prepare for this accreditation process, it was suggested that a SWOT (Strength, Weakness, Opportunities, and Threats) Analysis should be done. The SWOT Analysis would bring to the front the strengths, weaknesses, opportunities, and threats of the college in respect of academic, infrastructural, and curricular/extra-curricular activities.

ACTION TAKEN REPORT

1. Based on the further request of students to liven campus life, a bi-monthly event called Open Forum is to be organized. Open Forum will rotate the co-curricular and extra-curricular performance of students and faculty members on various themes.

MEMBERS	SIGNATURE
Prof. (Dr.) E.R. Jayaram., Principal	
Rev. Dr. Koshy Issac Punnamottil, Director	
Prof. (Dr.) Vikraman Nair - Academic Advisor,	
Prof. (Dr.) Thomaskutty Panacheckal - Vice-Principal (Administration)	
Prof. Ramachandran Nair - Vice-Principal (Academics)	
Dr. Radha Kumari K	
Dr. Leeba Babu	
Prof. M V George	

Prof. Ushakumari K G	
Ms. Aishwarya M U	


Prof. Dr. JOHN. P.C
Principal
Mar Gregorios College of Law
Nalanchira, Thiruvananthapuram-695015

Mar Gregorios College of Law
College Academic Council Meeting

Minutes

Date – 27-05-2020

Time – 2 PM to 4 PM

The College Academic Council ("Council") was chaired by the Principal, Prof. (Dr.) John P.C..

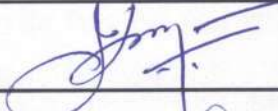


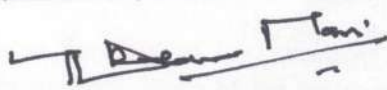


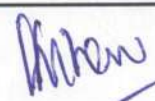
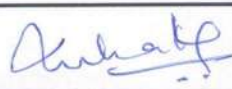
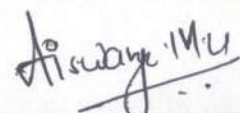
The Council discussed and decided on the following matters:

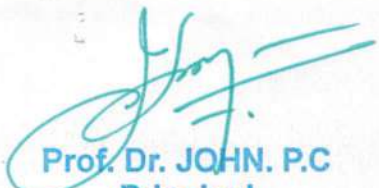
- i. Online Classes - Due to the pandemic, the need for migrating to an online mode for delivery of classes was discussed. The Council agreed that an appropriate platform should be selected for delivery of classes and all teachers should use the same. Assignments, seminars and exams which are components of the internal assessment would be continued through online mode. Teachers may seek technical assistance from college for the conduct of examinations (in online mode).
- ii. Faculty Members should be advised to join for a training session that will familiarize them with the techniques of online teaching.
- iii. In order to enrich student interaction with experts in the field of law, webinars should be conducted on various subjects that are of interest to students. Some of the subjects on which webinars should be conducted include space law, IPR, human rights, career development etc.
- iv. In the first half of the academic year, programmes involving external speakers should be held on Constitution Day and Human Rights Day.
- v. MGCL will initiate work to seek NAAC Accreditation. The Council took note of the fact Mar Ivanios College, Trivandrum had selected MGCL as a Mentee College under the Paramarsh Scheme intended to prepare colleges for NAAC Accreditation. The Council recommended that an IQAC Cell should be constituted and inaugurated at the earliest and faculty members should be assigned to criteria-wise committees to start work on the same.

ACTION TAKEN REPORT

1. Given the situation of the pandemic, a lot of normal events in college remained suspended. However, as it was important to transition to online mode of college life, including college

activities it was decided to begin with a set of webinars on various topics. The topic of the webinar would be identified based on the general interest of the students.

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Prof. Dr. JOHN. P.C
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Mar Gregorios College of Law
College Academic Council Meeting Minutes

Date – 7 – 12- 2020

Time – 2 PM to 4 PM

The College Academic Council (“Council”) was chaired by the Principal, Prof. (Dr.) John P.C.

1. Agenda 1 - Ratification of the Single Credit Course, Seminar and FDP

The Council ratified the following decisions:

- i. The decision to conduct an Online Single Credit Course on Consumer Protection Law and Practice from December 4 – 6, 2020. The course was conducted in association with the Chair on Consumer Law and Practice (established by the Ministry of Consumer Affairs, GOI), National Law School of India University. The course was attended by 211 participants across India (including legal and non-legal professionals). Mr. Sreedhar Kusuman, Assistant Professor, MGCL was the coordinator for the course.
 - ii. Proposed course on International Trade Law scheduled to be held in January 2021. This course will be conducted in collaboration with the Government of India’s Centre for International Trade.
 - iii. Faculty Development Programme (FDP) on “Research according to NAAC Requirements” for MGCL faculty members from December 14 – 18, 2020.
 - iv. Webinar on Human Rights Day, 2020 to be organized in collaboration with Commonwealth Legal Education Association – Asia, to be held on December 10, 2020. The Guest of Honor and the Chief Guest for this event will be Prof. (Dr.) S. Sivakumar and Prof. (Dr.) Mizanur Rahman, Professor of Law, University of Dhaka & former Chairman, National Human Rights Commission, Bangladesh.
2. Agenda 2 - NAAC
The Council took note that though NAAC related preparations are underway and it needs to be speeded up.
3. Agenda 3 - MOU
The Council took note of the developments that are underway to sign Memorandums of Understanding (MoUs) with Commonwealth Legal Education – Asia and WHI, Thiruvananthapuram (Women Empowerment and Human Resource Development Centre of India). The MoU with WHI is expected to provide an avenue for increasing the legal awareness activities of MGCL.

4. Agenda 4 - Academic Activities & Academic Calendar.

The Council discussed the need for improving upon the existing system for internships, standardizing assignment and project submissions, centralizing the process of internal examinations and having an academic calendar for the activities of the college.

5. Agenda 5 - Any other



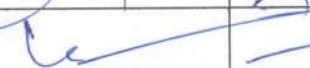
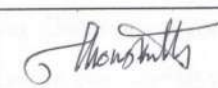
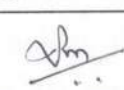
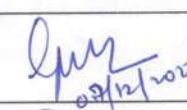
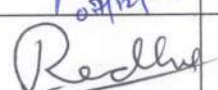
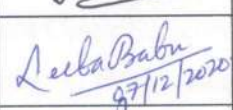
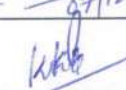
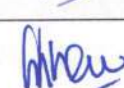
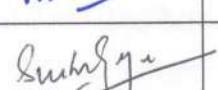
The Council concluded discussions by reviewing the steps needed to prepare for the 2nd Law Reform Competition.

Action Taken Report

1. Students attending the one-credit courses enjoyed the opportunity and therefore have requested for more one-credit courses in areas such IPR and international trade.
2. Based on a request from the students, an internship manual is to be prepared giving direction to students on the places where they can do internships.

ACADEMIC COUNCIL MEETING HELD ON 7TH DECEMBER 2020 AT 2:30 P.M.

(VENUE : MEETING HALL)

Sl.No.	Name of Official	Signature	Remarks
1	Fr.Dr. Koshy Issac Punnamoottil, Director		
2	Prof. Dr. John P.C, Principal		
3	Prof. Dr. K Vikraman Nair, Academic Advisor		
4	Prof. Dr. Thomaskutty P.G, V.P		
5	Prof. V. Ramachandran Nair, V.P		
6	Prof. Dr. Gigimon V.S, H.O.D		
7	Prof. Dr. Radhakumari K.		
8	Prof. Dr. Leeba Babu		
9	Prof. G. Kochukoshy		
10	Prof. M.V George		
11	Prof. Sushma George Mathew		

Thiruvananthapuram

07/12/2020


Prof. Dr. JOHN. P.C
Principal
Mar Gregorios College of Law
Nalanchira, Thiruvananthapuram-695015

Mar Gregorios College of Law, Thiruvananthapuram
College Academic Council Meeting

Date – May 14, 2021

Time – 2 PM to 4 PM

Online

The College Academic Council (“Council”) was chaired by the Prof. (Dr.) John P.C., Principal

1. Agenda 1

The Council passed the minutes of the previous meeting.

2. The Council deliberated on the following matters:

- (i) Conduct of National Seminar on Human Rights Protection and Violation during Covid – Pandemic
- (ii) Progress made in revamping library and subscribing to databases
- (iii) Monitoring the progress of centres
- (iv) Monitoring student progress on internship activities
- (v) Semester opening dates

3. The Council approved the decision of the management to partner with the Kerala State Human Rights Commission to conduct a national seminar on Human Rights Protection and Violation during Covid – Pandemic. The Council also ratified the proposal of the seminar organizers to publish the best papers presented at the seminar for publication and also to award certificates of merit for best paper presentations.

4. The Council expressed approval with the revamping of the library in order to create a user friendly environment. The Council also approved subscription to SCC Online and Enlist both of which should be put to use by Faculty and students.

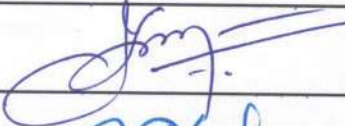




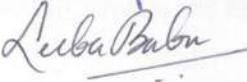
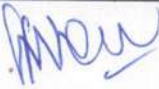
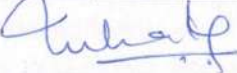

5. In order to promote co-curricular activities, the Council ratified the suggestion that all centre heads should submit a plan of action for each semester.

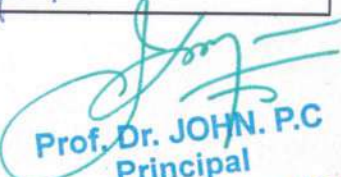
6. The Council took note of the progress of 1st year students in respect of their internship. Since the internship of students was interrupted due to the second lockdown, the Council ratified the decision of the management that students should take steps to complete internships at the earliest by working after class.

7. The Council ratified the decision of the Principal that college would reopen on June 2, 2021. The semester that we run upon reopening are 2nd semester, 4th Semester, 6th Semester and 8th Semester. For LLM, Semester 2, and 3 would run.

ACTION TAKEN REPORT

1. Based on the request of the students and faculty members, it was decided that SCC Online or similar such databases should be identified for subscription.

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Rev. Dr. Koshy Issac Punnamottil, Director	
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Prof. (Dr.) Thomaskutty Panacheckal - Vice-Principal (Administration)	
Prof. Ramachandran Nair - Vice-Principal (Academics)	
Assoc. Prof. (Dr.) Gigimon V S - Head of the Department (Law)	
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Prof. Dr. JOHN. P.C
Principal
 Mar Gregorios College of Law
 Maranchira, Thiruvananthapuram-695015

Mar Gregorios College of Law, Thiruvananthapuram

College Academic Council Meeting

Date – October 18, 2021

Time – 2 PM to 4 PM

MGCL MEETING HALL

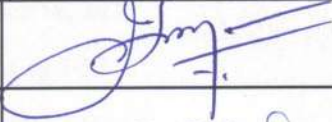


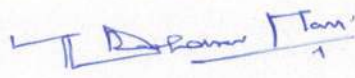



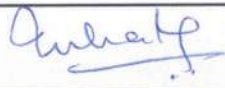
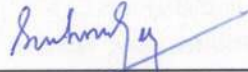
The College Academic Council (“Council”) was chaired by the Principal, Prof. (Dr.) John P.C., and the Director, Rev. Dr. Koshy Issac Punnamottil.

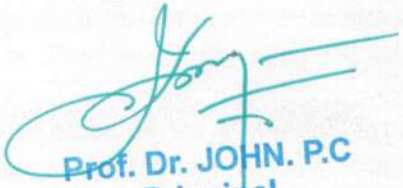
1. The Council passed the minutes of the previous meeting.
2. The Council deliberated on the following matters:
 - (i) Progress of Legal Aid Activities
 - (ii) Progress of NAAC Work
 - (iii) Orientation Programme for 1st Semester Students
 - (iv) NR Madhav Menon Chair
 - (v) Student Mentoring system revamping
 - (vi) College Election
 - (vii) Publications
 - (viii) Committees and Centre
 - (ix) Semester Opening & related matters
 - (x) Open Forum
 - (xi) Internships
 - (xii) Internal Assessment
3. Legal Aid – The Council took note of the fact that MGCL Legal Aid Clinic is active alongside the District Legal Services Authority in various legal aid and legal awareness programmes. The Council approved the decision to hold a two-day legal awareness and medical aid class in the Pazhayakunnel Panchayath on October 30 & 31. The Council took note of the decision of the college to distribute saplings for those who come to attend the legal aid programme. The Council also noted the visit of the legal aid clinic to a destitute home.
4. NAAC work is underway with the setting up of a new IQAC office on the 1st Floor. Two staff members have been assigned to this office along with necessary infrastructure. IQAC is currently urging faculty members to increase their publications as this will immensely benefit the NAAC process.
5. The Council approved the decision of the Principal to conduct a week long Orientation programme for 1st Years.

6. The Madhav Menon Chair remains to be filled. The Council has left this matter to the discretion of the management.
7. The Council discussed the current system of peer-to-peer mentoring and suggested some modifications
 - 1st Years will be mentored by PG Students. One PG Student will be assigned 18 students.
 - Within 2nd Years, 3rd Years, 4th Years and 5th Years, there will be mentoring inter-se classmates.
 - Peer mentors will have the responsibility of providing remedial teaching.
 - Details of peer group mentoring to be determined by the Principal and communicated to the students
8. The Council considered the proposal to have a college-wide election to select class representatives. The Council constituted a committee consisting of Prof. Ramachandran, Prof. Leeba and Prof. Saji Sivan to study the possibilities in conducting such an election.
9. College publication work should be actively pursued including the print publication of the college journal, as well as the student journal. Prof. Saji Sivan who is in charge of the student journal shall invite applications for student advisors to the journal committee.
10. The Council approved the decision of the Centre for Women and Law to conduct an international seminar on Reproductive Rights.
11. The Council considered the suggestion that various statutory committees and centres of the college need to be reconstituted and left the same to the discretion of the Principal.
12. The Council approved October 25, 2021 as the date for the physical reopening of the college. On October 25, 2021, classes will begin for the 3rd Semester, 6th Semester (on leave due to exams), 8th Semester (on leave due to exams) and 10th Semester. On October 25, 2021, PG classes will begin for 3rd Semester and this will run till December 2021. Class timing for all batches will be from 8.30 AM to 1.30 PM, except for 10th Semester batches which will have classes from 9.30 AM to 12.30 PM.
13. Once classes resume physically, student uniforms and ID cards will be mandatorily enforced.
14. Open Forum activities to resume from October 28, 2021.
15. Faculty members should continue monitoring the status of the internships done by 2nd Year students. In January 2022, a new set of places where students should do internships will be released. Therefore, as far as possible, 2nd Year students should finish a minimum of 20 days of internship by December 2021.
16. Concerns about internal assessment could be resolved through a workshop session for teachers on how to go about internal assessments. In addition, the Council supports the view of the Principal that internal assessment marks need to be submitted 2 weeks from the end of the semester.

ACTION TAKEN REPORT

1. There was a demand from students to have a formal alumni association so that alumni can coordinate and support the activities of the college. Accordingly, steps are being initiated to create an alumni association at the earliest.

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