

Date: 21-03-2016

## MINUTES OF THE INTERNAL ASSESSMENT GRIEVANCE REDRESSAL COMMITTEE

### MEMBERS OF THE COMMITTEE

1. Prof. Dr. Thomaskutty P G
2. Prof. Ramachandran Nair

### AGENDA

- Internal Assessment Marks
- Grievance
- Any other matter

A meeting of the Internal Assessment Grievance Redressal Committee was held at 10:00 am at the Principal's Office. Principal highlighted the relevance of the committee.


- The committee decided to entrust Prof Ramchandran Nair for compiling and publishing the internal assessment marks of all the batches at the end of each semester.
- It was decided that at the initial stage the concerned subject teachers will have to hear the queries of the students and if it is not resolved the same shall be forwarded to the committee.
- The members decided to meet if any complaint is received with respect to the marks.
- The meeting ended at 10:30am as there was no other matter of concern.



Prof. Dr. Thomaskutty P G



Prof. Ramachandran Nair



Prof. Dr. JOHN. P.C  
Principal  
Mar Gregorios College of Law  
Nalanchira, Thiruvananthapuram-695015

Date: 27-03-2017

## MINUTES OF THE INTERNAL ASSESSMENT GRIEVANCE REDRESSAL COMMITTEE

### MEMBERS OF THE COMMITTEE

1. Prof. Ramachandran Nair (Principal in charge)
2. Prof. Dr. Thomaskutty P G
3. Prof. M V George

### AGENDA

1. Internal Assessment Marks
2. Grievance
3. Any other matter

Meeting of the members of the Internal Assessment Grievance Redressal Committee was held on 27-03-2017 at the Principal's Office at 11:30 am.

- An evaluation of the Internal Assessment marks was conducted for the previous semesters.
- The committee discussed the measures taken for publishing of internal assessment marks.
- Students have not raised any complaints relating to internal assessment marks to the committee.
- Since there was no other matter to be discussed the committee adjourned at 12:00pm.




Prof. Ramachandran Nair  
(Principal in charge)



Prof. Dr. Thomaskutty P G



Prof. M V George



Prof. Dr. JOHN. P.C  
Principal  
Mar Gregorios College of Law  
Nalanchira, Thiruvananthapuram-695015

Date: 20-03-2018

**MINUTES OF THE INTERNAL ASSESSMENT GRIEVANCE REDRESSAL COMMITTEE**

**AGENDA**

1. Internal Assessment Marks
2. Grievance
3. Any other matter

Members of the Internal Assessment Grievance Redressal Committee met at the Principal's Office at 10:00 am.

- The committee decided to entrust the duty of compiling of the internal assessment marks to Prof. Ramachandran Nair (Vice Principal: Acdm.) at the end of each semester.
- The subject teachers can review the marks with the students and in case of further grievance the student shall raise their objection to the committee in writing.
- No complaints have been received from the students till now.
- The meeting adjourned at 10:30am as there was no other business to be discussed.

**Members of the Committee**

Prof. Dr. Thomaskutty P G (Vice Principal: Adm)



Prof. Ramachandran Nair (Vice Principal: Acdm.)



Reeya Susan John



**Prof. Dr. JOHN. P.C**  
**Principal**  
Mar Gregorios College of Law  
Nalanchira, Thiruvananthapuram-695015

DATE: 19/03/2019

**MINUTES OF THE INTERNAL ASSESSMENT GRIEVANCE REDRESSAL  
COMMITTEE**

**MEMBERS OF THE COMMITTEE**

1. Prof. Dr. Thomaskutty P G (Vice Principal: Adm)
2. Prof. Ramachandran Nair (Vice Principal: Acdm.)
3. Reeya Susan John

**AGENDA**

1. Internal Assessment Marks
2. Grievance
3. Any other matter

The Internal Assessment Grievance Redressal Committee members met at 3:00 pm at the Principal's Office.

- It was decided that the internal assessment marks should be submitted to Prof. Ramachandran Nair (Vice Principal: Acdm.) within the stipulated time at the end of the semester.
- After publication of the marks students shall discuss their queries and concerns with the respective subject teacher and then if further grievances are there they shall submit a complaint in writing to the Committee.
- The committee shall meet ad hoc in case any grievances are received relating to the internal assessment.
- The committee has not received any complaints from the students.
- The meeting ended at 3:30 pm.

Prof. Dr. Thomaskutty P G (Vice Principal: Adm)

Prof. Ramachandran Nair (Vice Principal: Acdm.)

Reeya Susan John

**Prof. Dr. JOHN. P.C**  
**Principal**  
**Mar Gregorios College of Law**  
**Nalanchira, Thiruvananthapuram-695015**

DATE: 02/03/2021

## MINUTES OF THE INTERNAL ASSESSMENT GRIEVANCE REDRESSAL COMMITTEE

### MEMBERS OF THE COMMITTEE

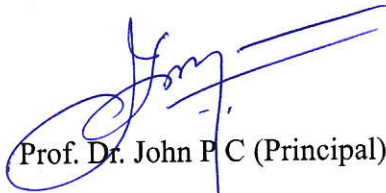
1. Prof. Dr. John P C (Principal)
2. Prof. Dr. Thomaskutty P G (Vice Principal: Adm)
3. Prof. Ramachandran Nair (Vice Principal: Acdm.)


### AGENDA

1. Publishing of Internal Assessment Marks
2. Grievance
3. Any other matter

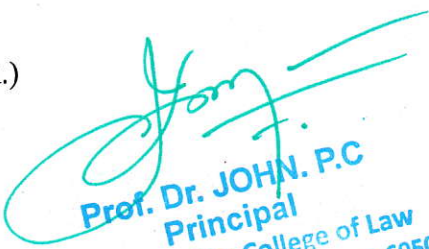
The meeting of the Committee members was held at 2:00 pm at the Meeting Hall on 2nd March 2021.

- The internal assessment evaluation should be done in a transparent and time bound manner during each semester.
- The committee discussed that the teachers should prepare the internal assessment marks by the end of the semester and submit it for publishing to students.
- The committee has not received any complaints relating to the internal assessment.
- As there was no other matter to be discussed the meeting was adjourned at 2:30 pm.

  
Prof. Dr. John P C (Principal)

  
Prof. Dr. Thomaskutty P G (Vice Principal: Adm)

  
Prof. Ramachandran Nair (Vice Principal: Acdm.)

  
Prof. Dr. JOHN. P.C  
Principal  
Mar Gregorios College of Law  
Nalanchira, Thiruvananthapuram-695015