



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MAR GREGORIOS COLLEGE OF LAW

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mar Gregorios College of Law (MGCL) was established in 2012 as another milestone in the glorious Mar Ivanios Vidyanagar Campus which was founded in 1949 by the Servant of God Archbishop Geevarghese Mar Ivanios. Mar Gregorios College of Law is located in the 3 acres of serene beauty within the 43 hectares of the Vidya Nagar among the 17 centres of excellence in education. The institution is affiliated to the University of Kerala and recognized by the Bar Council of India. The motto of the institution is "Righteousness is Immortal" taken from the Holy Bible, symbolising the values of righteousness, fairness and goodness that the institution seeks to propagate. The Institute not only impart legal knowledge to its students, but also teaches them to utilise it ethically and righteously.

The college offers three integrated undergraduate degrees in BA. LLB, BBA. LLB, B.Com. LLB and a Postgraduate LL. M Degree in Constitutional Law. Over the past few years the college has made an exponential growth in its performance and results.

In addition to curricular activities, the college organises various development programs such as Public Law Lectures, Seminars and Conferences in which dignitaries of national and international eminence take part. Ever since its establishment the college has been consistent in its reputation for securing the first of the University ranks. In 2017 the institution received the prestigious SILF-MILAT Institutional Excellence Award, being the first college in Kerala and the eighth in India to receive the same.

The institution caters to a diverse range of students mainly from all over Kerala. More than 50% of the students studying are girls. In fulfilling the inclusion policy of the management the students belonging to the reserved category are admitted in the management seats, making the total number of reserved category students upto 46% of the total strength as against the 25% of the government mandate.

The college is equipped with a fully automated library with renowned books and a computer lab with access to various legal databases. The institution strives to be a platform to impart quality legal education for the students.

Vision

An institution of legal learning facilitating every student to be a professional lawyer to face all the challenges of the profession with a commitment to social and ethical values.

Legal education in India comes with many challenges, including building competency among law students and preparing them to actively partake in a profession that is rigorous. The college takes on this challenge by identifying the needs of each individual student who takes the commitment to join the profession and train them to stand on equal footing with the best in the profession. Education at Mar Gregorios College of Law subscribes to the vision that quality in technical skills is paramount. The pursuit of quality will be mindful of the long term social and ethical values that the profession should inculcate and promote.

Mission**Professional Competence with Social Commitment**

To evolve as a centre of excellence in legal education by creating socially committed and professionally competent vibrant cadre of lawyers.

Realising the mission of the college requires rigorous adherence to discipline, freedom to engage in critical thought and translating the learning from legal education into the sphere of social life. Rigorous discipline is sought out by adherence to high academic standards. Commitment to academic freedom and thought is demonstrated by a wide variety of curricular and extracurricular activities that students are encouraged to participate in. Translating the learning from legal education for the benefit of the community is the underlying spirit of all the institutional activities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**Institutional Strength**

- Curricular aspects include skill based add on courses to train students in in practical aspects.
- College provides conducive atmosphere to teaching learning process.
- The College has established specialised research centres to strengthen the research and training for students and stakeholders.
- Faculty has the academic freedom to plan the course and pedagogy and execute in a student centric method.
- College has connected through collaborations with various organisations and institutions.
- The college best practice of outreach programme conducted regularly is planned and executed by the Legal Aid Centre.
- State of art infrastructure provided by the colleges meets the academic research and student support needs.
- Colleges secures all the merit ranks in the University Examinations.
- College provides good student support services.
- The success rate of pass percentage of the college is due to efforts of dedicated qualified faculty members.
- The College has a faculty student mentorship programme and has also adopted the Student Mentorship program, involving PG students to mentor the graduate students.
- The college organises regularly talk by Eminent Jurists, Supreme Court and High Court Judges, and Lawyers from courts law firms are invited for guest lecturers regularly.
- The college provides a week-long orientation programme to the newly enrolled students.
- To add on to the experience and better exposure to the profession, two former Judges are part of the regular Faculty to teach law courses.

Institutional Weakness

- The College needs to connect to the former students to create strong alumni base.
- The college has to develop more research Collaborations with government and non-government sector through the various research centres.

- The college has to strengthen the Placement Cell with the latest trends and requires to setup finishing school for the outgoing students which will ensure better results.
- There is a need to start training for competitive examinations for students to build better career for the students.
- The college needs to work towards development of more international collaborations for starting courses and helping students to enrol for higher education.
- The College needs to secure funds for projects and consultancy from state government and central government schemes.
- Being an affiliated college, prescribed syllabus of the University is inadequate and lacks regular updating and the pattern of examination is outdated. The integrated programme of the University has no added advantage to the course.
- Improve the quality of research and publication section of the college.
- Encourage publications by faculty and students in UGC and Scopus listed journals.
- Limited PG Research Degree programme and less numbers of student enrolment.
- There is a need to train students on latest development of laws.

Institutional Opportunity

- Start more Post Graduate Course and establish a PhD research centre.
- Tie up with Law firms and corporate sector which will help placement activity.
- Start more courses for placement and better job prospects for students.
- Collaborate with International Institutions for Student, Faculty exchange and certificate, diploma courses for the benefits of students.
- Establish as premier institute of Law in State, and be a part of government consultancy and legal policy matter.
- Establish Legal Aid centre of the college as a prominent ADR centre for settlement of disputes.
- Accredited by NAAC, to become an Autonomous institution and be ranked in top 100 law institutions by NIRF.

Institutional Challenge

- Examination schedule of university is not in a planned manner. Due to delayed examination students miss out better opportunity.
- Covid-19 has put brakes on many planned programmes, including loss in academic days for proper teaching.
- Updating of the curriculum or the course is limited.
- Hinderances by the University in starting new advanced courses, no permission accorded till date.
- Admission process delays the draining of best students to outside state.
- Self-Financed courses, too much regulations.
- Limited availability of research fund for self-financing colleges from the government organisations for projects and programmes.
- Enhancing employability of our students with limited control on the curriculum.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College Academic Council headed by the Principal plans and structures the academic year. The Academic Calendar, subject allocations and extra-curricular activities are planned by the College Academic Council. The institution converts the syllabus prescribed by the University of Kerala into Course plans with recent cases and reading materials for effective teaching of the topics. The Centres of Excellence established by the institution conducts Add-on courses on specified topics as well as other programs for a deeper understanding of the different areas of law. In the last academic year more than 700 students signed up for various Add on courses.

Academic Calendar is prepared at the beginning of each academic year in the month of May, taking into consideration the University of Kerala academic calendar. All the major activities and academic events are set forth in the Academic Calendar of the institution. The institution ensures adherence to the Academic calendar for conducting Continuous Internal Assessment and celebrating International and National days of significance.

At Mar Gregorios College of Law keeping in par with the gender sensitization agenda the institution has more female students and teachers. The institution strives to create an inclusive environment for all the students regardless of the gender, caste, social or religious background. Through the various activities organised by the institution, it gives utmost importance to the constitutional values, gender issues, human rights, sustainable environment and overall holistic development of students.

The institution also focuses on experiential learning and hands-on experiences. The institution provides support and facilities for internships, moot courts, client counselling etc. The Legal Aid Clinic of the institution has conducted Mega Adalat and Legal Awareness Campaigns in which students actively participated and helped them to gain practical understanding of the law in application.

The institution has a feedback system in which feedback is collected from Students, Alumni, Teachers and Employers. The feedback is discussed by the College Council and appropriate actions are adopted. The feedback from these stakeholders helps the institution in improving and introducing more programs to benefit the students and teachers to equip themselves for the betterment of the profession.

Teaching-learning and Evaluation

Mar Gregorios College of Law within a short span of 10 years has become the most sought after Law College in the state of Kerala. The institution has had almost 100 % student admissions in the last five years. 100 % of the seats earmarked for the reserved category have been filled each year in the last five years. Of the total number of students enrolled 46.52% students belong to the SC, ST, OBC, OEC categories, which is proof of the inclusive nature of the institution.

The students are categorised as slow, medium and fast learners based on their previous marks and the tests conducted during the orientation program. Special classes, remedial classes and bridge courses are provided for the betterment of learners from different categories. The institution conducts various training programs for the students with respect to their skill development such as communication skills, professional development, moot court training, drafting and pleading skills etc. Additionally, courses, conferences, discussions on specific subject areas such as IPR, consumer protection, human rights, reproductive rights, environmental crimes, National Law Reform Competition etc. are conducted for an in-depth understanding.

The institution have well experienced faculty members. Two retired District Judges are part of the faculty, their experience and expertise of judiciary is an added advantage for the students. 9 faculty members have Ph.D, 1 has M.Phil and 3 are pursuing Ph.D. Faculty members of the institution use ICT for effective and efficient delivery of curriculum.

The institution has an effective Mentorship Programme in which faculty members as well as LLM students are involved. 10 students are assigned to one faculty member and an LL.M student in which they assist the student in their overall academic and personal development.

Continuous Internal Assessment is conducted in a transparent manner according to the Academic Calendar. Internal Assessment Complaints Committee has been constituted as the grievances cell by the college for the students to approach regarding any complaints relating to internal examinations. The average pass percentage of the final year students in the last five years is 74.41.

Research, Innovations and Extension

Mar Gregorios College of Law is an affiliated college of University of Kerala and therefore there are limitations on the research grants it receives. However, on all other parameters, the institution progressively inculcates a research culture among faculty and students. The institution's attention to research activities is evident by the number of seminars and workshops that the college organises. In 2020-2021, MGCL organised not less than 52 research related activities. The Prof. (Dr.) N R Madhava Menon Chair and the various Centres of Excellence organised seminars by eminent personalities and legal luminaries on UN and its peacekeeping role, importance of clinical courses in legal education, development lawyering, artificial intelligence and law, GI tag, the role of the international court of justice, anti-terrorism laws, sentencing trends in India, IPR & innovation, discrimination law, GI tag, aviation law, patents in the pharmaceutical industry etc.

The research and innovation ecosystem is further strengthened by the annual conduct of a series of public law lectures, the publication of college journal and constant engagement of students in academic activities such as bi-weekly open forums (where they can discuss issues of current relevance). The college also promotes the faculties in publishing their research articles and provides them with attractive incentives to publish further and amplify the outcome of their research work. In conferences and workshops conducted at MGCL, the best paper and the best presentation is duly acknowledged.

The institution's extension activities include a mega Adalat organised to address the problems of the Vilappilsala panchayat. On other occasions the institution has organised legal aid camps in panchayats as well as on the Ivanios campus. The institution conducts annual programs at Snehavedu (for the elderly) and has established a legal aid clinic at the centre. General environmental advocacy programs such as the beach cleaning drive are also promoted. Mar Gregorios College of Law partners with organisations such as the District Legal Services Authority, Sustera Foundation in its extension activities. In 2021, MGCL entered into five MoUs with institutions such as the Commonwealth Legal Education Association (CLEA) and Women Empowerment and Human Resource Development Centre of India.

Infrastructure and Learning Resources

The institution is located in an eco-friendly campus in the prestigious "Mar Ivanios Vidyanagar" that creates a serene ambience for academic pursuits. The institution has been at the forefront of adapting to the latest

infrastructure and technological advancement right from the time of its inception. The institution has also adopted the most modern techniques of teaching using ICT tools and thus has equipped 16 classrooms with wireless projectors and also for the ease of teachers to communicate in class all teachers are given handheld mics with attached speaker system.

The Classrooms have been named after the 15 women members of the Constituent Assembly and prominent women associated with the legal system of India.

The college has a well equipped library which is digitally catalogued consisting of 6000 books and various periodicals and journals along with a well equipped reprographic centre attached to the library. The institution has subscribed to digital databases like Lexis Nexis, SCC, Manupatra, CDJ Law Journal etc. The campus is wifi enabled with a bandwidth of 200 Mbps. The college also has a computer lab with adequate infrastructure to enable the students to conduct their legal research.

The college has a seminar hall with a capacity of accommodating 120 people and is completely air conditioned. Apart from this, the college also has a well equipped moot court hall to conduct practical moot court sessions and also a conference room.

Student Support and Progression

The institution facilitates by informing the eligible students about the possible Government scholarships available to them and provides the necessary guidance for availing the same. The motto of the institution is not only to gain academic excellence but also to promote the overall development and well-being of the students.

The institution provides adequate guidance on professional prospects through development programs and frequent interaction with luminaries from various professional faculties. The institution is closely associated with various professional bodies from various domains such as law, management, environment etc. and in close consultation with them to organise training programs that equip the students with the skill and knowledge required for the profession.

Mar Gregorios College of Law has established a comfortable and safe space for students. The institution has established various bodies for student support and grievances such as the Internal Assessment Grievance Redressal Committee, Internal Complaints Committee / Anti - Sexual Harassment Committee, Anti - Ragging Committee, Student Grievance Redressal Committee, Counselling Cell, IQAC - Internal Assessment Monitoring Committee etc.

86.3% of students from the institution have enrolled with the Bar Council in the last five years. Students graduated from the institution are pursuing higher studies in and outside India. In a short span of 10 years from establishment of the institution, more than 50% of the students have cleared various competitive exams including the Judicial Service.

Students of the institution have actively participated and have various accolades in state and national level competitions. Ananthakrishnan S.R of 10th Semester BBA is holder of Limca Book of Records for flute and he has won several awards at the National and University level also. Varsha Vijayakumar Nair has won first prize in the Traverse 2020, Kerala Institute of Tourism and Travel Studies. Haira S, Kavya S S & Aswathy S Nair won the 2nd Best Memorial in the KLA 29th All India Moot Court Competition in 2019. Anto Raj & Team won first prize in football at the National Law School of India University, Spiritus 2019. Students are actively involved in the coordination and execution of academic, cultural and extra-curricular activities. In 2017 First National Law Reform Competition was organised successfully with participation and leadership of the students. Moot court society, Legal Aid Clinic, Centres of Excellence, Arts and Sports Club functions effectively with ardent leadership and involvement of the students. Alumni of the institution provide support by being resource persons for expert lectures, training programs and mentoring the students.

Governance, Leadership and Management

The institution is governed and managed by the Malankara Catholic Educational Society. The Patron/Manager and the Educational Society guides the college administration towards achieving the vision and mission of the institution. The College Governing Body headed by the Patron/ Manager, representatives of the management, Director, Principal, Vice-Principal, retired civil servants, lawyers, professors, and senior faculty members from the institution proposes and guides the development and growth of the institution. The Principal with the Vice Principals, IQAC, Head of the Department (Law) and faculty members assists in implementing various academic and co-curricular programs of the institution to achieve the vision and mission of the institution.

The institution practises and follows a decentralised participative management at all functionary levels. Management of the institution allocates responsibilities to the faculty members in administrative and academic positions. As part of the decentralisation process and to promote research activities the institution has established twelve centres of excellence. These centres, headed by the faculty members, plan and execute various research activities and programmes, like research level competitions, seminar/webinars, implementation of schemes etc., in the institution.

The College Governing Body, College Council, Academic Council and IQAC in consultation with the various centres design and develop policies, strategic/perspective plans for the betterment of the institution. The institution also ensures a comfortable working environment for all the teaching and non-teaching staff. Development Programs are conducted annually for the staff. Self-appraisal system has been established for the faculty members and non-teaching staff. This helps in assessing the effectiveness of the teaching and learning process in a well structured manner and also helps them to understand the challenges faced by the faculty members. Increments and other benefits are also provided based on their performance in the appraisal.

Transparency is maintained in all financial transactions of the institution. A budget is prepared at the beginning of the academic year and internal and external audits are conducted annually. The Internal Quality Assurance Cell (IQAC) plans, guides and monitors quality assurance and quality enhancement activities of the institution.

Institutional Values and Best Practices

The institution promotes constitutional values and gender equity through many activities conducted. The institution has established Centre for Constitutional Studies, a Centre for Women and Law and Women Cell with an objective to do research studies and to sensitise people on the constitutional values and violence against

the gender-based disparities existing in our society. Separate common room for girls, CCTV cameras, Internal Complaints Committee, medical support, Sanitary Napkin dispenser, incinerator and female counsellor are provided to maintain a safe space for female students.

Environmentally conscious and sustainable measures are implemented through use of renewable sources of energy such as solar powered pathway lights, biogas-plant, proximity sensing LED lights, rain water harvesting etc. The institution has signed an MOU with the Clean Kerala Company Limited for implementing sustainable waste management practises in the campus. The institution has also adopted the Clean Campus Green Campus policy and has converted the campus to a plastic free campus and restricted entry of automobiles. As part of the Centre for Environmental Studies eco-club is actively involved in maintaining a vegetable garden and green volunteers ensure that the Green campus policy is followed by everyone. The institution conducts Green audit, Energy audit and Environment audit. The plantations in the campus have been made available as a Digital Garden and Forest Library.

The institution provides an inclusive environment by providing a barrier free environment, Divyangjan friendly washrooms and provision for enquiry and information, human assistance etc. There are special awareness programs and talks organised on all National and International days of significance to sensitise the students and staff of the college on issues of gender justice, AIDS awareness, Human rights, Constitutional values, Independence day, Republic day, Constitution day, Women's Day etc.

The best practice of the institution focuses on Lok Adalats and Legal Aid and regular visits to Archbishop Mar Gregorios Snehaveedu – home for mentally ill, poor and destitute to bring up social commitment and compassion in our students. The institution is distinctive in its approach to provide professional skill development and capacity building initiative through its centres of excellence.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAR GREGORIOS COLLEGE OF LAW
Address	Mar Gregorios College of Law, Mar Ivanios Vidyanagar, Nalanchira
City	Thiruvananthapuram
State	Kerala
Pin	695015
Website	www.mgcl.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	John P. C	0471-2541120	8129916869	-	iqac@mgcl.ac.in
IQAC / CIQA coordinator	Thomaskutty P. G	091-9747707997	9447929541	-	director@mgcl.ac.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority certificate.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Kerala	University of Kerala	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	24-06-2021	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mar Gregorios College of Law, Mar Ivanios Vidyanagar, Nalanchira	Urban	3.01	8603.05

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB, Law	60	Higher Secondary	English	60	60
UG	BBA LLB, Law	60	Higher Secondary	English	60	60
UG	BCom LLB, Law	60	Higher Secondary	English	60	60
PG	LLM, Law	24	Degree in Law	English	10	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	3				3				30			
Recruited	3	0	0	3	2	1	0	3	8	19	0	27
Yet to Recruit	0				0				3			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	11	8	0	19
Yet to Recruit				1

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	1	1	0	1	1	0	6
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	1	0	0	1	0	0	8	16	0	26

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		2	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	343	10	8	1	362
	Female	475	12	23	0	510
	Others	0	0	0	0	0
PG	Male	4	0	0	0	4
	Female	16	0	0	0	16
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	9	8	13	11
	Female	15	21	22	24
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	1	1	1
	Others	0	0	0	0
OBC	Male	44	55	70	81
	Female	48	61	75	84
	Others	0	0	0	0
General	Male	238	263	279	276
	Female	232	300	348	388
	Others	0	0	0	0
Others	Male	7	10	10	10
	Female	3	4	5	9
	Others	0	0	0	0
Total		596	723	823	884

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution already conducts integrated interdisciplinary courses under the affiliated University system. The teaching of legal education is always interdisciplinary involving variety of subjects important for the lawyers. Henceforth the college has created departments for various subjects. The institution also plans to do community-based research.
2. Academic bank of credits (ABC):	Creating an academic bank of credit is presently not possible being an affiliated college.
3. Skill development:	The institution conducts value added courses and add on courses for training the students for the skills required for the profession. These skill-based courses are conducted by professionals based on the need of the industry.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution is preparing to regularly offers courses on value-based education including the development of humanistic, ethical, Constitutional, and universal human values. Building character and creating holistic and well-rounded individuals equipped with the key 21st century skills is one of the moto of the institution. Celebration of all national important days has helped to create awareness of these days. Establishment of various clubs for sports and cultural, photography, extension activities, etc. for up-skilling of the students.
5. Focus on Outcome based education (OBE):	The Institution syllabus preparation is done by the University board of studies. Hence, we do not have a major role in OBE pattern in a larger scale. The institution insists on preparing the course plan on the outcome based wherein the objectives of the course, outcome, evaluation pattern of examination etc., are included in each course module to make students follow and understand the course requirements.
6. Distance education/online education:	Currently we do not conduct any courses on distance/online education mode, as we are an affiliated college under the parent university. Due to covid-19 pandemic many of our value-added courses were conducted in tie with various National Law Universities.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
101	101	101	97	94
File Description		Document		
Data Template		View Document		

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 121

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
892	884	823	723	596
File Description		Document		
Data Template		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	47	48	42	48

File Description	Document
Data Template	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
167	164	109	78	52

Other Upload Files	Document
1	View Document

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	35	33	28	24

File Description	Document
Data Template	View Document

2.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	36	34	32	30

File Description	Document
Data Template	View Document

3 Institution

3.1

Total number of classrooms and seminar halls

Response: 19

3.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
13	109	84	214	191

3.3

Number of Computers/ laptops

Response: 46

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum planning for the affiliated colleges are done by the University of Kerala through their Board of Studies. The College restructures the syllabus into course plan for effective implementation with suitable teaching pedagogy. The course is divided into 60 hours lecture plan for well executed delivery of the content so that the students get an in-depth understanding of the topic to have a good foundation on the basics of the subject they learn.

The Academic planning is done by the College Academic Council (CAC) which is headed by the Principal. The Academic Calendar, subject allocations and extra curricular activities are planned for the academic year by the college academic council. The subjects allotted to the teachers are communicated by the Principal in the faculty meeting before the commencement of the semester giving ample time to the teachers for planning and preparing the semester.

The course plan prepared by the subject teachers is distributed to the students at the beginning of each semester. It enhances the students to understand and prepare a topic in advance and clarify the doubts they have on the topic. In addition to this a list of prescribed books for the subject is given along with the course plan. The students are also given a list of cases to be read as part of the curriculum to better understand the interpretation of precedents which are essential for the learning of law. Scholarly articles are also given to students to gain supplementary knowledge on an advanced area, which is not included in the university syllabus.

The college ensures effective curriculum delivery through innovative teaching pedagogy of 60 minutes lecture for every subject in a day. Incorporating two retired District Judges in the faculty group has gained an added advantage and this experience and expertise of judiciary in the teaching fraternity helps the students to understand the interpretation of the law by the courts which is imperative for their profession. The learning is assessed through Continuous Internal Assessment (CIA) for all courses prescribed in the semester.

For effective delivery of the clinical courses, the subject teachers plan and execute visits to prisons, courts and quasi-judicial bodies to understand law in action. As other professional courses, law has to be learned by the principle of learning by doing. Live client interactions and problem solving skills are learned by the students by attending the legal aid clinics and lok adalats by the legal aid cell of the institution in association with the District Legal Services Authority.

Add on courses are also conducted by the Centres of Excellence established by the institution for getting deeper understanding of the specific areas of law. Internships and field projects are also added on to the process of learning by doing which is needed for the course and profession. The college also ensures that every student who graduates from the institution is competent and has a morally and ethically valued

education involving them in the development of society through various extracurricular and club activities.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The College Academic Council (CAC) headed by the Principal prepares the calendar for the academic year. The Academic Calendar is streamlined as per the University of Kerala Academic Calendar. It outlines the planning of college scheduled for the whole year to inform the teachers and students about important announcements and dates for various academic and non-academic activities. The calendar is prepared in the month of May every year for the period starting from June to May of the next year. The Academic Calendar is prepared by structuring the complete year into two semesters.

Each semester is planned in such a manner that there should be a total of 90 working/teaching days, including vacations planned for 20-22 weeks in a semester. The timetable for the classes are planned for 5 days in a week structured to five hours a day. The calendar of the college starts with the admission date. The calendar also includes the starting date for submission of assignments, class tests and presentation of seminars as part of the Continuous Internal Evaluation (CIE). For efficient planning and implementation, national and international days are also incorporated in the academic calendar in order to celebrate and acknowledge these days.

The college follows strict adherence to the Academic Calendar for implementing the Continuous Internal Evaluation (CIE), in accordance with the University of Kerala Examination notifications. All the faculty members are provided a copy of the academic calendar for planning their course plan accordingly. The subjects have three components i.e. Assignment, Seminar and Class Tests for Continuous Internal Evaluation (CIE), which is implemented as planned in the Academic Calendar of the College. After the Continuous Internal Evaluation (CIE) the marks are displayed for students and are informed to the parents in the PTA meeting.

The college also celebrates various international and national events put forth in the academic calendar. Extra-Curricular activities and sports days are also planned well in advance in the academic calendar so that the students can prepare themselves for active participation.

The Vice Principal (Academic) monitors the adherence to the Academic Calendar in the Continuous Internal Evaluation (CIE), by issuing notifications for students and teachers regarding the class tests, model examination etc. The monthly review meetings of academic progress is another step adopted to review the progress of course and internal evaluation as per the academic calendar. This methodology helps the college to overcome the issues regarding syllabus completion, uninformed evaluations and grievances, as the Continuous Internal Evaluation (CIE) takes place in a systematic manner as the teachers get adequate teaching days to complete the course plan, which keeps the teaching learning process a flawless one.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: 1. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 4

1.2.1.2 Total number of Programs offered by the institution for last five years

Response: 4

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on or value added courses /Certificate programs offered during the last five years

Response: 4

File Description	Document
List of Add on /Certificate programs (Data Template)	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

Response: 16.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
722	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainabilityetc. into the Curriculum

Response:

The learning at Mar Gregorios College of Law is designed by integrating the issues relevant to constitutional and human values, environment and sustainability. The curriculum prescribes the study of Constitution, Environmental Studies, Environmental Law, Family Laws, Professional Ethics in which students are taught various aspects of the rights and duties vested on them to be responsible citizens. These papers ensure a better understanding of the adverse impact of human activities in societal and environmental contexts and demonstrate knowledge and the need for sustainable development. These studies help students to be better professionals upholding human values.

Gender:

Gender sensitivity and gender sensitization is accomplished through an amalgamation of theory and practice. Gender issues are addressed in specific papers such as Women and the Law, Constitutional Law, Family Law I and II, Indian Penal Code and Labour Laws. With the objective of addressing gender related issues the college under the aegis of the Centre for Women and Law in association with the Legal Aid Clinic has constituted CARE FOR, an initiative formed to provide legal aid and counselling. A Women Development Cell is also actively working to implement various programmes and development initiatives to enhance the quality of life for women at their homes and workplaces.

Environment and Sustainability:

The institution has several initiatives for promoting a green and clean campus. The campus is demarcated as a plastic free zone. As part of ensuring sustainability, the institution recycles waste water and is used for several purposes. Rain water harvesting, biogas plant, vegetable garden, earmarked waste management system have all been established in the campus.

The Centre for Environmental Studies was formed in 2018 with the aim of promoting environmental awareness and inculcating in students an eco-friendly attitude towards environmental protection. The college has a committee for community engagement and an Eco Club which conducts various programmes to expose students to concepts related to environment and sustainability. Various awareness programs are implemented under the Centre for Environmental Studies. A group of volunteers known as green volunteers monitor and ensure that the students comply with the motto of green campus, clean campus. In addition, practices such as Tree Plantation, Social Forestry, Replanting Drive, Campus Clean Drive and Water Waste Management are promoted in the campus to demonstrate the environment consciousness of the institution.

The institution has established the Centre for Constitutional Studies and Centre for Human Rights with the aim of promoting constitutional values and human rights research. The Centre acts as a facilitator of academic debates through the regular organization of seminars, workshops, conferences and training programmes. Each year constitution day is commemorated with an expert lecture by a legal luminary.

An intensive one-week long Induction Programme on Holistic Development Training is an integral part of the curriculum for first year students. In addition, a bridge course on Communication Skills and Social Etiquette is also offered to first year students to enhance their language skills, mannerisms, personality development and prepare them to equip with the ethos and objectives of the curriculum.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**Response:** 39.9**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
40	40	39	39	39

File Description	Document
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting	View Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document

1.3.3 Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)**Response:** 62.22**1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)****Response:** 555

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1. Students
2. Teachers
3. Law-firms/Judges/Sr. Counsels and employers
4. Alumni

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Five filled in forms of each category opted by the institution	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the institution may be classified as follows: (Opt one)

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 99.05

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
190	189	188	188	186

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
190	190	190	190	190

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	47	48	42	48

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

Every student who enters the college is categorized into slow-medium-fast learners based on the previous marks scored and the induction programme test. Thereafter they are assigned with mentors for regular monitoring and to bridge the gap from slow learners to advanced learners. The College follows a systematic structured teaching learning process, which aims at understanding the needs of the course for UG and PG level too. The institution aims in promoting all round development and growth of all the students.

- Induction programmes are organized for the new students at the beginning of the academic year to introduce the courses and to help them to plan for a better future. In this program, the set skills required for holistic development are planned to instill professionalism, ethics and excellence in the minds of law students. This programme enables the students to enhance their skills, knowledge and interest so as to execute their social and professional behaviour successfully. The programme also helps in grooming the personality of the law students to meet the personal and professional needs of their legal profession.
- Bridge courses are planned for the first time learners of the subjects on basics of Accountancy, Economics etc. to cope with the requirement of the course. These courses are taught during the first semester and continue for the slow learners.
- Remedial classes are regularly conducted by the subject teachers for students who need assistance in learning. PG students extend support for the process with their active involvement. Preparatory exams are conducted to help students to overcome the fear of University exams and assess their performance in the examinations.
- Skill development training programmes are regularly conducted as per the need of the profession to make them ready for practice. These courses are on Communication skills, Professional development, Practicing and Drafting skills etc.
- Moot court training is given to all students to help them to prepare for the course and profession for building their skill of writing and argument, needed for the profession.
- Regular Special lectures, Guest lectures by Judges, Senior Advocates of the Supreme Court and High Courts, Professors, Partners of Law firms are organized in offline and online mode to help them to learn and understand the practical application of the subject.

- Seminars, workshops and competitions are organized for the students to participate and to develop and refine their talent.
- Add on courses are organised on specific areas of law to give a deeper understanding of the topic for students.
- Post Graduate students, who are interested in teaching are associated with teachers as assistants, to learn the teaching learning process. They are also engaged in research projects for learning the law.
- Regular internship programmes help the students to understand the issues in the society and working system of law in the various organizations.
- Enrolment of students in Club and Centre activities helps to prepare a diverse and comprehensive perspective for their academic and professional engagement for their all- round development and development of the society through action research.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 27:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

Over the years the college continues to adopt innovative measures to improve the learning experience of students with the intention of providing overall development. In order to attain this goal student centric methods are given prominence in our academic initiatives.

The Course plan of each subject is prepared specifying the learning objective and course outcomes which helps the student in understanding the purpose of the subject. This helps the students to self-evaluate, whether they have been able to achieve the stated course outcomes.

The college conducts several orientation programmes, Add on courses and webinars on emerging areas of law like Aviation Law, Innovation and IPR, Anti-discrimination law etc. to provide the students with the evolving avenues of law and the recent developments in the field. This gives them an insight into the practical aspects of the subject and to understand the subject from an expert in the field.

The Legal Aid Clinic of the college in association with the District Legal Service Authority organized a legal aid camp at the Vilappilsala Panchayat in which the students visited houses and collected petitions pertaining to the issues faced by them and thereafter conducted a Mega Adalat in the year 2017 in which 136 litigations were settled. It provided the law students, an exposure to the system of alternative means of dispute resolution system. The Lok Adalat helped to inculcate the idea of social responsibility among the students.

As part of the curriculum 20 weeks of internship is compulsory for all students of LLB which is done in legal firms, NGO's, panchayath and municipalities, lower courts, various forums and commissions and high courts and Supreme courts through which students obtain a practical knowledge of the functioning of the various systems.

A National Law Reform Competition on Uniform Civil Code was conducted by the college in December 2017. The competition focused on drafting a Uniform Civil Code in which various Law Colleges/Universities across India participated. A draft Uniform Civil Code was submitted to the Law Commission of India Chairperson Hon'ble Justice B S Chauhan, during the valedictory function. The students were actively involved in organising and participating in the competition. The competition helped the students in developing skills for research and drafting documents.

Internal moot court competitions are conducted for the students of all batches. Moot court is also a compulsory part of the curriculum for final year students which equips them to understand the practical applicability of various provisions of law.

Open Forum is a programme conducted once a week in which students of different batches take initiative in discussing a specific topic pertaining to law which concludes with a discussion. This program helps to inculcate research, speaking, leadership and organizational skills in students.

E-resources such as Moodle, SCC online, Hein online, N-list with access to various National and International Journals and resources are provided to the students for enhancing their learning experience. These resources help the students in achieving a wider perspective and understanding various subject areas.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Information and Communication Technologies being used in the Mar Gregorios College of Law campus aims to assist the students to learn more effectively by providing teachers with an access to a wide range of new pedagogy. The institution provides ICT enabled classrooms for effective teaching methods. The teachers are given training through the Faculty Development Programmes on ICT skills to implement the technology and to have a high confidence level to use it in classroom settings for technology integrated

teaching pedagogy. The teachers use powerpoint presentations and other tools for effective teaching and learning.

The campus is wifi enabled for the smooth enhancement of the teaching-learning process. This has helped to establish campus wide-networking facility, ubiquitous network connectivity through Wi-Fi. The institution has subscribed to many online journals for research works, which the teachers use in the teaching process. This enables online access to international journals, and hosts college websites. The institution facilitates research for law students which are updated and there is a well-defined policy for promotion of research. The uninterrupted connectivity helps teachers and students to develop teamwork skills, and makes college work more accessible. This creates more inclusive learning styles for our students. Our students thus become competent and confident learners to have an open and flexible mind.

The library and the computer lab is equipped with computer systems through which online databases can be accessed on campus. These facilities are made available to teachers and students. A system administrator has been appointed to give technical support and guidance to the faculty members for use of ICT and other tools.

The institution during this pandemic scenario adopted teaching through the collaborative communication platform "Microsoft Teams". The teachers use the ICT enabled teaching-learning process through e-resources, multimedia and powerpoint presentations etc. This ensures the asynchronous availability of lectures which facilitates the accessibility of the audio and video content through captioning. This mode of online switching over the learning process engages our students with virtual face-to-face connections and activities. This platform helped to collaborate with the class students and access persistent communication to ensure everyone stays connected in class for effective learning despite the pandemic situation.

The Post Graduate Students are encouraged to adopt ICT enabled methodology in research for which proper guidance is given in the classroom. The use of online law libraries and research tools are taught in the very first semester to equip them in the learning process of research.

The Moodle, open-source learning software is utilised for circulating reading materials and course plans to students to equip them for the course. MOODLE is used as a tool for delivering content to students in an interesting way. MOODLE helps students to be active learners by effectively participating in the online learning process. The faculty members were given training in using the software for implementing in the learning process. This was a very effective tool during the pandemic period for teaching students and sharing study materials for the class.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 36:1

2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:

Response: 25

File Description	Document
Mentor diary and progress made	View Document
Institutional data in prescribed format (Data Template)	View Document
Circulars pertaining to assigning the mentors to mentees	View Document

2.3.4 Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)

Response: 1.12

2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)

Response: 10

File Description	Document
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	View Document
Institutional data in prescribed format (Data Template)	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90.69

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 29.12

2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	11	11	8	6

File Description	Document
Phd/LLD Degree certificates of the faculty	View Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3 Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 20.76

2.4.3.1 Total experience of full-time teachers

Response: 685

File Description	Document
Teaching experience as certified by the head of the institution	View Document
Institutional data in prescribed format (Data Template)	View Document

2.4.4 Measures taken by the institution for faculty retention

Response:

The institution ensures a comfortable working environment for the faculty members and the institution promotes active learning and research for its faculty members.

The institution ensures that the faculty members are updated on the latest innovations in teaching methodology. In order to provide the best opportunity for the faculty members, Faculty Development Programmes are conducted yearly by the institution for advancement of their skills and knowledge. Faculty Development Programmes are conducted on enhancing the skills of faculty members for effective teaching pedagogy and skill development. Through the Faculty Development Programme we aim at providing quality teaching and resources for teachers thereby enhancing prospective teaching which augments the holistic development of the students. It provides an excellent platform to exchange views, ideas, knowledge and latest innovations in the field of teaching. Several training programmes have been conducted for the faculty members on ICT enabled teaching and learning methods. Financial assistance is also provided for faculty members for attending Certificate courses, Conferences and Faculty Development Training Programs from outside the institution.

For presenting papers in the national seminar, conference and international seminar and conference incentives are provided. For publishing papers in national and international journals and books incentives are provided. In the National Conference on Human Rights Violations during Covid-19 Pandemic best paper awards were awarded to the faculty members of the institution. In addition, Faculty Development Programmes (FDP) are held on a regular basis in areas of law and research methodology in the institution.

At Mar Gregorios College of Law research is considered as an indispensable part of teaching. Faculty members are encouraged to pursue Ph.D in their respective fields. Leave and additional support is provided for faculty members who pursue Ph.D. Faculty members are given access to all online databases in order to help their research activities.

Institution promotes an inclusive and supportive environment for the faculty members that helps them to have a healthy work-life balance. Faculty members are provided with an adequate number of leave in each academic year. The institution ensures that all faculty members are given all the necessary facilities for enabling a favorable atmosphere.

All teaching and non-teaching staff have access to the resources and free Wi-Fi on campus. Individual cabins are provided to faculty members to promote a positive and pleasant working atmosphere. There are more female faculty members in the institution which signifies the importance of the institution for promoting gender diversity. Maternity leave is provided to the faculty members.

A self-appraisal system is followed by the institution for the faculty members. Self-appraisal review is done by a panel headed by the Director and Principal. Based on the review faculty members are given the necessary feedback and suggestions as required.

The management has a positive attitude towards creating the best possible working environment for the faculty members. The opportunity for career enhancement and a positive working environment acts as a catalyst for faculty members to continue their services in the institution.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

The marks for internal assessment for Undergraduate and Postgraduate courses are awarded by the subject teacher who is in charge of each paper. A statement containing the marks awarded to each student as internal assessment in each paper is published at the end of each semester.

The college follows a strict guideline for Internal Assessment with the objectives:

- (i) to develop the students with the ability for critical thinking and evaluation of legal problems.
- (ii) to develop communication skills, both oral and written.
- (iii) to create an awareness of current socio-legal problems.
- (iv) to make evaluation of students a continuous process.

In order to achieve these objectives, it is imperative that internal assessment is conducted by teachers in a fair and objective manner and in an atmosphere of total transparency and confidence. The following guidelines are prepared to secure fairness, objectivity and transparency in internal assessment.

- Attendance for each subject is recorded in the register maintained by the teacher. A statement of attendance is prepared every month by the teacher and made available for inspection. Complaints, if any, shall be brought to the notice of the teacher and the Principal before the seventh working day of the publication of the statement.
- Test Paper – Two test papers are conducted for each subject in a semester. The marks obtained by each student in the test paper is announced by the teacher within ten days from the date of the test paper and is recorded in a register maintained by the teacher. The students are also shown their answer papers and if there is any clarification or grievances, the same is addressed by the teacher.
- Assignment – Every student shall write one assignment for each paper, on a subject chosen in consultation with the teacher. The assignment should reflect the ability of the student to identify and use materials according to his/her capacity for original thinking, critical analysis and evaluation. If the assignment submitted by a student is found to be unsatisfactory by the teacher, the student is given an option to revise the assignment. The marks obtained by each student in the assignment is published by the academic office of the college. The marks shall also be recorded in a register maintained by the subject

teacher.

- Seminar/Debate – Every student shall participate in one seminar or debate in each subject. A synopsis of not more than one page shall be submitted by each student to the teacher before the seminar/debate. In the evaluation, 50% credit is given to the content and 50% for presentation.

The marks awarded for the seminar/debate shall be announced by the teacher at the end of the seminar/debate and shall also be recorded in a register maintained by the teacher.

Continuous assessment of the student is done throughout the semester. There is an Internal Assessment Complaints Committee to address the grievances related to the internal assessment marks. The procedure for the same is informed to the students during the induction programme.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The institution follows a strict, disciplined and transparent form of internal examinations. The examinations are notified as per the academic calendar. The students are informed regarding their internal and external examination process during the induction training programme in the first semester, to make them aware of the complete process. Internal Assessment Complaints Committee has been constituted as the grievances cell by the college for the students to approach regarding any complaints relating to internal examinations. The Committee responds to the grievances as per the rules framed by the affiliating University and the institution. The college adheres strictly to the guidelines and rules issued by the affiliating university while conducting internal and semester-end examinations.

Two internal assessment tests are conducted during each semester as per the Academic Calendar. The time table for the internal examinations is prepared and communicated to the students well in advance. The subject teachers also inform them about the portion to be covered for each exam. After the evaluation of the internal assessment answer scripts, the answer scripts are given to the students to have an idea of their performance in the test. If they come across any doubts, clarification is given by the subject faculty which enables them to fare better in future. Complete transparency is maintained during the internal assessment tests through the adoption of the criteria given by the affiliating university.

Students and faculty members are made aware of the transparency that is to be maintained in the system of assessment. This enhances transparency and rapport between the faculty members and students. At the end of the semester assessment reports are prepared, it is shown to the students and displayed on the notice board, so that grievances (if any) can be resolved immediately and submitted by the concerned faculty.

A centralized examination cell system is followed. Any grievances related to the University question paper like out-of-syllabus, repeated questions, improper split of marks, marks missed, wrong question number during end semester exams are addressed to the Principal and he forwards the same to the university immediately.

File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Mar Gregorios College of Law is affiliated to the University of Kerala. The syllabus for each programme is prescribed by the Board of Studies of the University. The institution improves upon the syllabus provided by the University to include latest cases and issues to give an updated version. This exercise is done by preparing a course plan and study materials are prepared including latest and updated legislations and cases. Incorporating objectives and learning outcomes helps the faculty to include the skills, methodology and thinking that adds values into their classes. It also helps to identify for the various programs the values and practices associated with it. In the orientation/ induction training programme the newly enrolled students are introduced to the syllabus and learning outcome of the course. They are taught the skills required for the profession and informed how each subject should be understood and studied for the betterment of their profession.

The faculty members of the college are also given regular training on how to improve teaching and research, which would help them in preparing and delivering the subject they teach in an effective manner. The institution conducts Faculty Development Programs for equipping teachers in better understanding and developing their teaching pedagogy.

The students are given the syllabus as per the regulation of the University. A detailed course outline with sub topics, case laws and reading materials are supplied to the students at the beginning of the semester by the course teacher. The course outlines in detail about the objectives of the course as well as the learning outcomes of each course. This also includes the skills that are achieved through the specific modules they study.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The program outcomes and course outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. The Internal assessment of the students helps the subject faculty to understand and to evaluate the learning outcomes of the course based on the objectives derived in the course plan. The internal assessment components include

- Assignment: Topics are given as per the subject to assess students' understanding on the allotted topic, their research ability to gather information, content, case-laws, analytical/ critical thinking, interpretation skills and writing skills with respect to the learning outcomes.
- Seminars: The students are required to present a seminar on a subject allotted at the beginning of the semester from the course of study. This helps the course teachers in assessing students' subject content, preparation, presentation, and communication skills.
- Internal Assessment: Two internal exams are conducted to analyse the learning of the students. This helps the course teacher to understand the deficiencies so that proper learning interventions can take place that allows the students to master the required skills and knowledge.

All the internal assessment components assist the faculty member in assessing whether the students have attained the prescribed course outcomes.

The end semester examination is also outcome based as they assess the quality of skills through problem based analytical questions. The review of the course by the faculty member through the course completion report and by student through the feedback from, whereby the specific question on learning outcomes and course outcome skills are included to check these aspects.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 74.41

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
129	122	88	45	41

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
167	164	109	74	52

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 66

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
52	5	2	4	3

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years (Data Template)	View Document
Any additional information	View Document

3.1.3 Funded Seminars/ Conferences /workshops

Response: 1.28

3.1.4.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
.28	0	0	1	0

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Journal

The first edition of “Journal of Mar Gregorios College of Law (JMGCL)” was released in the year 2017 with the objective to enhance the quality of legal learning and to encourage a culture of legal research.

Mar Gregorios College Law Review (MGCLR) is a double-blind peer-reviewed Law Journal of the institution. The Journal is a research initiative of the institution addressing contemporary socio-legal issues globally. It is a forum for sharing knowledge and for building research in the field of Law amongst the research scholars, practitioners and academicians.

Mar Gregorios Public Law Lecture Series

In commemoration of the legendary life and service of Archbishop Benedict Mar Gregorios, the College has instituted the Mar Gregorios Public Law Lecture Series. The lecture series is a unique platform to reinforce the Public Law in India and this helps our students in gaining a deeper knowledge and understanding of various areas in the field of Law.

First National Law Reform Competition (FNLRC)

Mar Gregorios College of Law, in partnership with the Menon Institute of Legal Advocacy Training (MILAT) designed and organized the First National Law Reform Competition (FNLRC) in order to develop a draft Uniform Civil Code in line with the Indian Law Commission's efforts in 2017. The period of this competition was for eight months of on-going academic research involving 150 students from reputable Institutions across India.

Legal Aid Cell

In order to bridge the gap between the classroom and society our institution provides special focus on legal aid activities. Community legal service programmes are co-ordinated under the guidance of the Kerala Legal Services Authority. Various programs like Lok Adalat, house to house campaigns, awareness classes etc. are conducted at the grass-root level to promote legal awareness and this can also aid the students to obtain practical knowledge of the functioning of our legal system.

Webinar Series

At the onset of COVID-19 Pandemic a webinar series was initiated by the institution in July 2020. The webinar series focussed on the recent developments in the legal profession and the emerging areas of law.

Moot Court Society

The Moot Court and Mock Trials are the thrust areas of legal education, giving practical exposure to the litigation process. By integrating the theory and practice of law through Moot Court and Mock Trial activities the college aims to sharpen and refine the lawyering skills of the students. It further strives to empower students for National and International Moot Court Competitions.

Open Forum

Open Forum is being organised under the Dr. N R Madhava Menon Chair on Legal Education. The prime objective of the Open Forum is to enhance the professional knowledge and skills of the young law aspirants and to encourage them to showcase their talents through on-stage events within the framework of educational endeavours. The Open Forum organizes open discussions, panel discussions, debates, paper presentations, quiz competitions and management games. These programmes are conducted on the first and third of Thursdays and cultural events on the second and fourth Thursdays of every month.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 24

3.2.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property

Rights (IPR), Entrepreneurship, Skill development Frontier/ contemporary areas researches in law and judicial trends year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	9	0	1	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Percentage of teachers recognized as research guides

Response: 6.06

3.3.1.1 Number of teachers recognized as research guides

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.56

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	3	3	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.42

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	0	2	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The Legal Service Centre at Mar Gregorios College of Law in association with the District Legal Services Authority have conducted Mega Adalats as an alternative dispute resolution platform with the vision to help the public to solve their legal disputes in a speedy and cost effective manner rather than going through cumbersome traditional ways. We have successfully conducted a Mega Adalat at the Vilappil Grama Panchayath at Trivandrum. The activities of the legal aid clinic are continuous and ongoing throughout the year at the legal aid centre located in the college campus. The legal aid initiative helps to bring the students in close contact with the realities of the society.

In order to inculcate empathy and social commitment the institution has set an initiative of visiting a home for the elderly every year. The students from the institution have set a practice of visiting Snehaveedu every year for Christmas. Snehaveedu is a hospice and has a psycho-social rehabilitation centre. Students spend quality time with the inmates and conduct cultural programmes for them. As part of extending the legal aid services the institution has established a legal aid clinic at Snehaveedu.

As part of the internship program the students from Mar Gregorios College of Law make frequent jail visits to understand and study the problems of convicts and the working of the state's correctional system

'Paryavaran Mitra' the eco club of Mar Gregorios College of Law has conducted a tree planting drive as a part of its activities in upkeeping the college campus and its environment. The project was undertaken along with the Social Forestry initiative of the Kerala Forest Department. The activities were carried throughout the campus and saplings were planted and necessary guidance was given to students to continue the initiative at their homes and neighbourhood.

CARE FOR - A project under the Centre for Women and Law and Legal Aid Clinic CARE FOR was started as a program specifically to help to address the issues of harassment and violences against women. Legal service and counselling service are provided free of cost to women who are in need of these services. 'A Place To Talk, A Friend To Hear' is the tagline of this initiative.

The Centre for Constitutional Law and Responsible Citizenship has conducted a digital social awareness campaign on the Right to Vote and Universal Adult Suffrage in order to educate our students as well as the general public on the importance of voting rights in elections.

The Mar Gregorios College of Law as part of its operations on digital social awareness campaign is posting specially curated posters with relevant information on special occasions and days of importance both domestic and international.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Total Number of awards / recognitions / letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years

Response: 6

3.4.2.1 Number of awards / recognitions / letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	1	0	0

File Description	Document
List of innovation and award details (Data Template)	View Document
e- copies of award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 4

3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	1	0

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 10.43

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
92	0	55	254	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 6

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	2	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 5

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is located in an eco-friendly campus in the prestigious “Mar Ivanios Vidyanagar” that creates a serene ambience for academic pursuits.

Main Block and Academic Block – The main block of the college hosts the administrative office, academic office, library. A quadrangle is in the middle of the block where various events of students are conducted. Classrooms are situated in both the blocks.

Seminar Hall- The College has a spacious air-conditioned conference hall which hosts academic programmes, seminars, debates, competitions and other activities. The hall provides a space for institutional and departmental functions and is equipped with the latest audio-visual technology, with specially trained staff to handle the system.

Conference Room- A conference room has been set up with audio-visual technology for board meetings and other official meetings.

Moot Court Hall- The Moot Court hall is designed with a view to create the atmosphere of an actual courtroom for the students in order to practice and understand the etiquette that a lawyer ought to practice in court.

Computer Lab and Internet facility- Wi-fi is enabled in the campus with a fully furnished computer lab with high bandwidth internet connection. Separate faculty is assigned in charge of the computer lab to train the students for online and offline database usage.

Library- A fully automated library with updated books and online databases is situated in the main block of the institution. An area demarcated for e-learning is also provided.

Prayer Hall- A prayer hall built in the form of a chapel inside the college provides a place for staff and students to spend time calmly & quietly in solemn prayer and introspection.

Exam Hall- A common exam hall has been constructed in the roof of the main building to meet the requirements of the examination purposes which can accommodate about 300 students at a time.

College canteen- A canteen building has been constructed adjacent to the main building. The canteen has a seating capacity of 400 students and is equipped with all required amenities/facilities.

CCTV Surveillance- As instructed by the University, the entire process of examinations being recorded and kept in safe custody to be produced before the University authorities whenever asked for. To ensure a safe environment for the students, the campus of Mar Ivanios Vidyanagaris completely under CCTV surveillance 24/7, which is monitored throughout by the security staff.

Legal Aid Centre - We have a fully equipped legal aid clinic with adequate infrastructure for mediation and legal counselling in collaboration with the Trivandrum District Legal Services Authority.

Counselling room - We have an active counselling centre which is headed by well qualified professionals for providing proper guidance to the students.

Infirmary - We have an infirmary with the necessary first aid facility and also have a staff to take care of the students who fall ill. The infirmary is also equipped with adequate resting space for students and staff.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Cultural Activities and Sports

The vision of the institution is not only to attain academic excellence but also to ensure the students with the opportunity to develop themselves holistically. With this aim the college makes use of every available opportunity and resource to promote cultural activities and sports.

The institution regularly conducts intra-college sports events thereby encouraging the students to balance their academic stress and also to make them stress free. The institution through its active sports clubs identify the talented students and encourage them with the necessary support to participate in the inter college competition. The institution provides facilities and equipments for practice and competitions.

The Mar Ivanios Sprint Circuit Ground is used for practice sessions and conducting various sports activities. The institution on an annual basis conducts a sports day at the Mar Ivanios Sprint Circuit Ground as a culmination to the year long activities.

A basketball court is also made available to the students for practice and conducting of tournaments. Badminton court is set up in the quadrangle of the main block, where students practice. Ground has been provided for Volleyball practice also near the parking facility.

As part of developing a students overall wellness both physically and mentally the institution conducts regular yoga sessions throughout the academic year and also celebrates the Yoga Day every year spearheaded by our Eco club "PARAYAVARAN MITRA". In order to practice yoga, recreation and yoga room is provided for the students.

College choir- Serenade Sahana

"Serenade Sahana" is a semi-acapella band with 40+ members from Mar Gregorios College of Law. The choir conducts its practice sessions in the institution, The following are few of the achievements of the

choir;

1. Performed on Choir Fest conducted by Kerala United Theological Seminary (2019)
2. Performed on University Youth Festival of Kerala University (2019)
3. Organized 'Oeuvre' an Online Inter-Collegiate Art and Literary Fest (2020)
4. Founded 'Talent Simhame' an Online platform for Talents from Mar Gregorios College of Law (2020)
5. Released Onam Mashup Song arranged and performed by the Band (2021)

College Magazine

The institution in its efforts to improve the literary skills of the students publish an annual magazine. The magazine comprises various genres such as written articles, sketches, paintings, poetry, interviews with eminent personalities etc. The most successful achievement of the magazine from Mar Gregorios College of Law is that the magazine is entirely run by the students and still exhibits the most professional works with exceptional quality. There have been currently two iterations of the college magazine titled “Article 51” and “Masquerade”. For activities of the magazine committee institution provides all the infrastructural facilities and other support.

Open Forum

Open Forum, an open platform on every Thursday evening in the campus of Mar Gregorios College of Law is exclusively meant to have regular open discussions and cultural events for the students of Mar Gregorios College of Law. Open Forum is conducted in the quadrangle or the seminar hall depending on the nature of the event for the day.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 84.21

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 51.03

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	49	42	177	148

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The students and faculty members of the Institute have access to a library well stocked with a varied collection of books, journals, online and CD-ROM databases and covering case reports. The fully automated library with library management software enables students easier access to search facilities, leading international and national legal databases such as SCC, N-List which comprises JSTOR, Cambridge Books Online, Oxford online, Taylor & Francis, EPW, Springer etc. which are indispensable for research requirements and preparation for competitions.

The library is easily accessible due to the digital cataloguing and the computerized library procedures. In addition to relevant law books, the collection of books in the library comprises a wide range of genres such as fiction, autobiography, and travelogue. The library provides separate space for reading, reference and photocopying. The Library and ICT Committee monitors the functioning of the library and gives timely advice for the necessary changes.

The library is situated on the ground floor of the main building. A replica of the 1st copy of the Constitution of India signed by the members of the Constituent Assembly is displayed at the entrance of the library, which was donated by Padma Bhushan Prof. Dr, N R Madhav Menon.

Name of the Software: Koha

Nature of Automation: - Fully automated

Version: Koha 20.05.00

Year of Automation: 2021

From 2021 the library has been fully automated using Koha 20.05.00 which is an integrated library management system (ILMS). Previously from 2012 to 2020 Libsoft was used as ILMS software. The Koha software is used for housekeeping activities of the library i.e., data entry, issue and return and renewal of books etc. Books are classified on the basis of Dewey decimal classification.

The library has been separated into two sections, where one is the reference books, and the other is general stacks. Separate reading space has been demarcated for the PG Scholars for their reading and research work.

The library has complete wifi access. A dozen of computers have been placed in the e-learning area for the students to use for research and to access the databases and e-resources. The library has access to e-resources N-list, SCC online and Turnitin plagiarism software. Through these e-resources we have access to numerous e-journals and online access to full text and databases from various reputed publishers. The library also provides reprographic facilities including print outs at subsidized rates.

The library follows the system of gate entry register where the students scan their id cards for entry. The student id card is bar code enabled which helps in easy access to the library and for issuing books and for entry into the computer lab also.

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)

Response: 4.04

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.1	6.2	2	.75	3.15

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	View Document
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 24.54

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 227

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Mar Gregorios College of Law being one among the premier law schools in Kerala is equipped with adequate infrastructure facilities to impart contemporary legal knowledge apart from integrating the modern technology enabled online teaching processes and procedures in the process of imparting an optimal blend of teaching. Main Block and Academic Block buildings are furnished with fully WiFi enabled class rooms with ICT facilities along with plug points for connecting additional equipment. College has chosen two separate internet broadband connections to ensure interruption free internet connectivity with 200Mbps upload and download speeds.

Entire campus is under 24 hr video surveillance with CCTV cameras installed in all classrooms and public areas to ensure constant monitoring and public auditory system with speakers in all the college premises help to maintain the discipline and security of students along with easy access for communication to all through the common public announcement system. The college has an intercom facility for easy accessibility.

Main block of the college is equipped with a highly established library on the ground floor for easy access. It is also equipped with three separate computers for accessing catalogues and to record library usage. The library has automated barcode scanners and Libsoft library management software along with University approved KOHA software. Apart from three computer systems allotted for library administration; separate multimedia computers are also arranged in the reading area for accessing e-books, e-journals, various databases etc for both students and teachers. All the library resources are barcoded for easy access. Separate space with a Xerox machine and laser printers is provided to take photocopies and digital printouts of resource materials in the library. A high-volume document copier is also arranged for examination and related purposes.

The third floor of the main block is an air-conditioned multipurpose ICT enabled Seminar hall which can occupy around 200 people at a time. Main block has the Administrative Office which is equipped with separate computers, printers, scanner, xerox machine and public announcement equipment. The video surveillance equipment is also managed and controlled from the administrative office and also has two separate large size display units for display of video streams of CCTV cameras. A separate academic office room equipped with computer systems serves as the repository for academic related documents.

Separate access points and switches are arranged on each floor for WiFi connectivity along with wired LAN connectivity. The IQAC cell also functions in the main block with separate computers, printer and scanning facility. The central IT administration room is arranged at the top floor of the main building which also serves as the storeroom for computer hardware and software. It also has the APC UPS backup unit for the entire campus. Institute generates electricity through diesel generators along with a separate inverter supply unit that is also arranged at the ground floor of the main block for electricity backup. Annual Maintenance contracts are ensured for maintaining IT infrastructure and power back-up generators for the constant operation of the same.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 19:1

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 15.29

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
6.2	19.9	4.3	4	6.7

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has a proper mechanism in place for regular maintenance and repair of all infrastructural facilities. Supervisor is in charge of overseeing that proper maintenance of all the surrounding facilities is done in a timely and efficient manner.

Library: Librarian with supporting staff is in charge of managing and maintaining the library. The books and journals are dusted and maintained against disfiguration on a regular basis. The books that are damaged are binded to avoid further damage. Integrated library management system (ILMS) is used in the library to keep track of the available books and resources. The Library and ICT committee supervises the functioning and maintenance of the library.

ICT Facilities: The institute has an adequate number of computers with internet access and required softwares. The computers, projectors, printers etc. are numbered and the register is maintained. A system administrator has been appointed for management and maintenance of IT infrastructure. Periodic maintenance and required updates are done at the appropriate times. The Library and ICT committee reviews the working and functioning of the ICT facilities of the institution.

Classrooms and Seminar Hall: Classrooms are equipped with projectors. ICT tools are used by the faculty members for effective delivery of the classes. Cleaning of classrooms and surrounding areas are done on a daily basis by the supporting staff of the institution.

Sports facilities: Sports Committee ensures that the equipment is maintained and properly used.

Maintenance of other facilities: Electrical, Drinking water coolers, CCTV, Security and other such facilities are checked frequently and maintenance is ensured throughout the year. Clean and safe drinking water is provided in the institution. Proper maintenance of the water coolers is done. Technical staff monitors the working of all the equipment through time to time checkup.

Annual maintenance contracts (AMC) have been signed for maintenance of printers, Digital duplicator, Water cooler, CCTV, generator, UPS, Fire extinguisher etc. Stock register is maintained for cleaning essentials and other supplies. 24 hr video surveillance with CCTV cameras are installed in all classrooms and public areas to ensure security on campus.

Garden and surrounding areas: For the maintenance of our green campus a gardener from an external agency visits our campus on frequent intervals and does the necessary work. Trimming and maintenance of the surrounding trees and plants are done in an eco-friendly manner.

There are waste bins placed in all the classrooms and surrounding areas for proper waste disposal. Proper waste management is implemented by segregating the waste and appropriately disposing it. An MoU has been signed with Clean Kerala for waste management services. They help keep the campus clean and

environmentally friendly.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 1.65

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	12	13	11

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language, communication and advocacy skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. Awareness about use of technology in legal process

Response: A. All of the above

File Description

Document

Details of capability building and skills enhancement initiatives (Data Template)

[View Document](#)

Any additional information

[View Document](#)

Link to Institutional website

[View Document](#)

5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career

counselling offered by the Institution during the last five years**Response:** 10.2**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
455	0	0	0	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years**Response:** 37.37**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
146	65	47	13	0

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Percentage of Students enrolled with State Bar council**Response:** 86.23**5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)**

Response: 144

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any Additional Information	View Document

5.2.3 Average percentage of students progressing to higher education during the last five years**Response:** 11.48**5.2.3.1 Number of outgoing students progressing to higher education**

2020-21	2019-20	2018-19	2017-18	2016-17
53	9	15	5	0

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.4 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

Response: 59.88

5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
162	28	1	0	0

5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
163	28	1	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 77

5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
16	19	28	13	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The institution believes in active involvement and participation of students in all activities hosted by the institution. Faculty members recommend students from each class to be part of the student representative body for effective implementation of academic and administrative programs. The student representatives help in communicating the institutional and academic activities between students and faculties for smooth functioning of these activities.

Class representatives are selected for each class from among the students for each academic year. Institution follows the policy to have one male and female representative in each class. Students of a class recommend two students to be their class representatives for each academic year. They assist in managing the class activities and help in coordinating with the faculty members and students for effective transaction of curriculum.

The institution has a policy of involving students and enabling them to coordinate in all the activities. For all the programmes conducted at Mar Gregorios College of Law a student committee is selected. The first

step towards planning an event in the institution is by establishing a committee consisting of faculty members and students. These committees are given charge of the various activities for the event with a faculty member to supervise and guide them. Each event is planned and effectively executed by the student committees. This helps the students in developing leadership skills.

In 2017 First National Law Reform Competition was organized successfully with the adroit participation and leadership from the students. Students were part of the various committees, which assisted in the successful culmination of the competition. Under the guidance of faculty members, students plan and execute the open forum, which is conducted every Thursday for motivating and enriching the talents of the students. The Moot Court Society has a student secretary who is in charge of coordinating the various programmes of the society. Legal Aid cell functions and operates with the full support and cooperation of the students. Students visit the various stakeholders and listen to their grievances and collaborate with the legal aid cell in ensuring legal remedy to the aggrieved persons. The Mega Lok Adalat and the Legal Awareness Campaigns have successfully been conducted because of the student participation and support

The Centre for Environmental Studies started an Eco-club which initiates all the programmes pertaining to an environment friendly and green campus. Many students have enlisted themselves as Green Volunteers to ensure a plastic free campus and to follow Green Protocol.

Students are actively involved in various sports activities. Selection for football and cricket are conducted every academic year and our institution provides the necessary amenities for these sports. There is a room for recreation and yoga where students participate in board games and practice yoga.

Students are also part of the various statutory committees of the college. A student member has been nominated as the student representative in the Internal Quality Assurance Cell (IQAC). A student member is also part of the Anti-Ragging Committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years

Response: 4.8

5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution

in which students of the Institution participated year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	7	6	3	0

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services*

Response:

The alumni association of the Mar Gregorios College of law has contributed significantly to the development and growth of our institution. The alumni association has been constituted to be a guiding force for the present students of the institution. Even within a short span of time the alumni of our institution have established careers in eminent positions such as in the judiciary, corporate sector, law firms, academics and pursuing practice.

The institution has a system of taking feedback from the alumni to further improve the level of training given to the students of the institution. The institution collects the feedback with the intent of developing and implementing new methods for better equipping our students to face the workplace. The feedback is collected through forms that are analysed and further improvements are actualized regarding the training given from the institution based on the challenges faced by the alumni at their workplace.

The institution has conducted an alumni meet in which our alumni have participated and assured their whole hearted support for the growth and development of the institution. The alumni support the institution by giving expert lectures, training programs and mentoring the students. Our alumni also acts as resource persons for seminars/ conferences and webinars conducted by the institution.

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

NVAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Mar Gregorios College of Law has been established with a vision for professional competence with social commitment. The vision of the institution is to evolve as a centre of excellence in legal education by creating socially committed and professionally competent vibrant cadre of lawyers.

The mission of the college is to be an institution of legal learning facilitating every student to be a professional lawyer to face all the challenges of the profession with a commitment to social and ethical values.

In order to bring into realization of the vision and mission, the institution has been working consistently in achieving this goal. Keeping in mind, the importance of governance structures to realise the above vision and mission of the college, the institution has a multi-level representative and democratic governance structure, to plan its activities as well as to implement and execute this plan.

At the highest level of the institution's governance is the Manager/Patron of the college who is the head of the Malankara Catholic Educational Society. The Patron and the Educational Society guides the college administration towards achieving the vision and mission of the institution. The Patron visits the college and has frequent interactions with the administrative authorities of the college, in order to ensure that institutional activities create synergies for achieving the institution's mission and vision.

The institution's Governing Body is headed by the Patron/ Manager, and consists of representatives of the management, Director, Principal, Vice-Principal, retired civil servants, lawyers, professors, and senior faculty members from the institution. This body proposes a broad roadmap on how the institutional vision and mission should take effect in practice. In recent years, the College Governing Body has been instrumental in proposing that the college should take up research activities to realise its vision and mission.

The Director and the Principal of the college is responsible for realising the institutional vision and mission. The Director reports to the Patron and to the Governing Body on the various requirements of the institution, whether it be in the form of infrastructural requirements, human resources or any other needs. The Director works alongside the Principal to implement the directions of the governing council and the Patron/Manager.

Finally, the Principal is assisted by the Vice Principals, IQAC, Head of the Department (Law) and faculty members in implementing various academic and co-curricular programs which are necessary to nurture our students into competent professionals. The involvement of the students in these activities helps in realising the core vision and mission of the institution, and make them a responsible citizen carrying the values imbibed through the institution. The role played by every individual from the Patron to the students including the support staff is according to the set norms and objectives which the institution strives to achieve.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution practices and follows a decentralised participative management at all functionary levels. Management of the institution allocates responsibilities to the faculty members in administrative and academic positions. The hierarchical structure of the college ensures the delegation of power and allocation of responsibilities with clearly stated and well-defined roles. The involvement of students' in the various academic and extracurricular committees by the college is to make them realize their responsibilities.

The Case Study

Decentralising and promoting academic research activities in the institution has created twelve specialised research centres on subjects under the leadership of the Head of the Department. These centres, headed by the faculty members, are given the freedom to devise and execute various research activities and programmes, like research level competitions, seminar/webinars, implementation of schemes etc., in the institution. They involve students for the purpose of execution of these programmes whereby responsibility is further delegated. The blueprint of the programme is prepared at the lower level, headed by the faculty member of the research centre. The same is presented through the HoD to the Principal for approval. Thereafter the programme is executed by the Research Centre with the help from other faculty members and students.

The International Webinar on Reproductive Choice of Women: A Fundamental Right, held on 20 November 2021 was conducted by the Centre for Women and Law, headed by Ms. Reeya Susan John, Assistant Professor of Law and Centre Coordinator. Ms. Reeya with the help of graduate and postgraduate students planned to organise the programme. The programme plan with budget was presented and approval was accorded from the Principal. A notification was posted for call for papers in the website of the College and publicised through various platforms for interested participants for registration and paper presentation. The centre also contacted the Kerala State Youth Commission to be partners in the programme, which was accepted by them. A committee of students were included for addressing the queries and day to day monitoring of the programme. On the last date of submission of the abstracts we received 43 registrations. The scrutiny of the abstracts was handed over to a committee comprising of faculty members, who scrutinised it and sent confirmation and also prepared the schedule for presentation. In the meantime the faculty coordinator contacted resource persons and other dignitaries for the inauguration and keynote sessions.

A detailed schedule of the programme was prepared by involving different faculty members and students to coordinate and conduct the programme, whereby responsibility was handed over to them to take decisions. On 20 November 2021, the programme was conducted in a smooth and successful manner on an online mode wherein people from national and international level participated and presented papers. This was due to the proper planning and execution of the programme by the team of students and faculty

members. The management and principal had the role of only overseeing the programme, as they have decentralised the authority to the centre coordinator to involve and execute the programme by themselves.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Mar Gregorios College of Law has grown as an institution of excellence in a short span of 10 years with the attainment of the perspective plans and perspicacity of the Patron, Principal and Director.

The institutional strategic plan has been to develop the academic and infrastructural environment, that provides a suitable environment for teaching and learning aided by research. The institution's long term vision is to develop research activities in advanced areas of law. In order to fulfill this dream the following twelve research centres were established in the institution:

DR. N R Madhava Menon Chair on Legal Education

Centre for Constitutional Studies

Centre for Human Rights

Centre for Women and Law

Centre for Criminal Justice Studies

Centre for Cyber Law and Cyber Forensics

Centre for International Trade and Maritime Law

Centre for Intellectual Property Rights

Centre for Environmental Studies

Centre for Internship and Placement

Centre for Competitive Studies

Centre for Skill Development and Entrepreneurship

These research centres consolidate learning activities outside the classroom. As many areas of law such as constitutional law, cyber law, criminal justice, environmental law etc. require deep understanding and use of different types of pedagogical tools for effective learning, the research centres provide the space for more creative and effective learning. The centres have an yearly plan for their activities. Every activity is intended to increase student engagement with the subject and to build the knowledge of the faculty members and students so as to push the frontiers of research on the subject. These centres organise expert talks, seminars, conferences, publications, panel discussions and outreach programmes to promote a deeper understanding of the various topics. Activities are also planned so as to impart learning skills that will help the students in the practical application of law.

The Centre for Women and Law, the Centre for Human Rights, the Centre for Environmental Studies have organised National/International conferences on current areas of law. The Centre for Intellectual Property Rights has organised a course for the benefit of lawyers as well as engineers on the patents, trademarks, design and copyright. The Center for International Trade and Maritime Law and the Centre for Cyber Law and Cyber Forensics has mobilised the interest of the students on cyber law and maritime law through talk by expert resources persons, as well as competitions to build their knowledge and interest on the subject. The Centre for Constitutional Studies and the Centre for Criminal Justice Studies has also promoted the study of the subject through talks by experts, as well as outreach programs on the spirit of constitutional values.

The Centre for Internship and Placement, the Centre for Competitive Studies and Centre for Skill Development and Entrepreneurship has a more practical orientation. However, these centres also aim to build a systematic database of employment opportunities and how the curriculum should incorporate employability skills for law students.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institutional bodies of the institution consist of IQAC, College Council, Academic Council as well as the various statutory bodies, centres of excellence and other internal committees. These institutional bodies are created as per the statutory requirements of the UGC, BCI, State Government and Affiliating University and function as per the norms set off by these agencies.

The IQAC was set up in 2020 to prepare the college for ensuring quality in all the activities. Alongside the IQAC, the college also has a College Council and an Academic Council. The Academic Council and College Council have a central role in the steering of the activities of the college. The College Council is a

body of senior faculty members that advises on the policy matters and governance of the college, while the Academic Council meets twice in a academic year in the beginning of each semester to set the academic calendar and to review the academic activities set forth in the calendar. The Director, Principal, Vice Principal (Academic & Administration), HoD are the ex-officio members of all these bodies and therefore they all work together to set the academic, research and co-curricular activities at college.

Faculty members have been appointed as the coordinators for the centres of excellence. The activities of the centres are planned and implemented in consultation with the HoD. The HoD particularly helps the centres in incubating various research projects, building relations with other institutions and academics at the National and International level. The HoD is also the Chair Coordinator of the Prof N R Madhava Menon Chair on Legal Education, and organizes a set of academic activities that are in line with the vision of Prof. Menon.

The various statutory/internal committees of the institution function to ensure effective and efficient governance to attain the goals set forth by the Governing Body of the institution. Committees like the Examination committee, Library and ICT committee, and Research and Publication committee ensure that academic activities are conducted effectively. The Ethics committee, Anti-ragging committee and the Internal Complaints committee helps in the smooth functioning of the institution. The institution has also formed policies, rules and regulations for governance of teaching and auxiliary staff. The appointment, service regulation, conduct, leave, functioning etc. are covered in these rules are covered for each and every individual working in the institution. Proper induction and training are organised every year for the faculty members and staff regarding the policies of the institution and to make them work towards the realisation of the same.

All of the above bodies function effectively, as they meet periodically to plan and execute their activities. All new recruits are co-opted at the earliest to contribute to the functioning of these institutional bodies. New recruits are also briefed about the administrative set up of the college and also provided with a printed document which lays down their roles and functions in various capacities. This ensures that institutional bodies as well as their members have a clear idea about their role and functioning.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Mar Gregorios College of Law places high value on employee well-being. The institution believes in providing a comfortable and healthy working environment for all its employees. As part of this motto various welfare measures are provided for the faculty members and non-teaching staff of the institution.

Medical Welfare Measures

The institution has given Employee State Insurance support for the non-teaching staff. In case of emergency medical needs in the campus an infirmary is functioning in the ground floor of the main building. The infirmary has first aid kits and necessary arrangements for taking rest. The college also provides maternity leave and paternity leave as per the statutory requirement. Medical leave is provided based on the need especially in situations of medical emergencies and hospitalization. The institution conducted Covid vaccination drive for the staff of the institution.

Infrastructure & Recreational Facilities

All teaching and non-teaching staff have access to the resources and free Wi-Fi on campus. Individual cabins are provided to faculty members to promote a positive and pleasant working atmosphere. The support staff, the library staff and the office staff are all provided with exclusive dining and recreational space. The college also uses biometric technology to improve efficiency in monitoring the attendance, leave records and overall working environment. The college has a yoga and recreational room which can be accessed by teaching and non-teaching staff. Tours and sports are organized for the teaching and non-teaching staff. Summer vacation is provided to the faculty members.

Academic Welfare Measures

In order to promote the academic achievements of faculty members, the college has a series of welfare measures that promote their continual quality improvement. Firstly, the college has a system for remunerating faculty members for attending conferences, Faculty Development Program and workshop. For presenting papers in the national seminar, conference and international seminar and conference incentives are provided. For publishing papers in national and international journals and books incentives are provided. In the National Conference on Human Rights Violations during Covid-19 Pandemic best paper awards were awarded to the faculty members of the institution. In addition, Faculty Development Programmes (FDP) are held on a regular basis in areas of law and research methodology in the institution. Non-teaching staff are also provided with opportunities to participate in skill development courses to improve their abilities in the workplace. Yearly increments are given based on the evaluation of the

Performance Appraisal Annual Review.

General Welfare Measures

On every special occasion a get together lunch is arranged for the teaching and non-teaching staff of the institution. This provides an opportunity for interaction and cordial relations between the staff members and brings out a sense of family. All teaching and non-teaching staff are provided with gifts on the occasion of Christmas/New Year. Non-teaching staff are given a festival bonus for Onam.

The institution ensures that the faculty members and non-teaching staff have a comfortable working atmosphere to work effectively and maximum possible welfare measures are provided.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 20.03

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years**Response: 1****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 18.11****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
27	2	1	0	0

File Description	Document
Upload any additional information	View Document
Reports of the institution	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution follows a two tier system of appraisal for faculty members consisting of academic performance appraisal as well as self-appraisal.

Academic Appraisal

The faculty member prepares a detailed course outline of the subjects allotted at the beginning of each semester. This is to keep track of the completion of portions as per the time schedule mentioned in the course plan. To monitor this process a monthly report is prepared on the completion of course and the performance of the students for which a detailed report is collected through the proforma given by the Academic Office. This monthly report is evaluated by the class mentors to check the progress of the completion of course and the Continuous Internal Assessment. Class mentors submit the report to the Academic Office which is further evaluated by the Principal.

At the end of the semester a detailed syllabus completion report in the prescribed format is submitted by each faculty member to the Academic Office. This helps in assessing the effectiveness of the teaching and learning process in a well structured manner and also helps to understand the challenges faced by the faculty members and the efficiency of the teacher is assessed by the institution. A faculty evaluation is done at the end of the semester wherein on the different parameters the teacher is assessed.

Self-Appraisal

Faculty members submit a Self-Performance Appraisal Annual Review to the academic office before the beginning of each academic year. The criterias include the annual performance of the employees on the basis of their academic, research, administrative, examination and other extracurricular activities. The performance appraisal review also gives importance to publications, paper presentations and also courses conducted within and outside the institution. These review forms are examined by the Principal and the Director and evaluated by assessing all criterias to prepare reports of each individual faculty member to be submitted to the management. While reviewing these forms students feedback is also taken into consideration to evaluate the performance of the faculty member. Thus based on the academic appraisal and Self-Performance Annual Review Report faculty members are given increment and revision of salary. The faculty members are individually appraised on their performance and necessary suggestions and warnings are given to those whose performance is unsatisfactory. Those candidates who complete their Ph.D in their tenure are given an incentive to encourage them.

Non-Teaching Staff Appraisal

The institution gives equal importance to the non-teaching staff members also. Non-teaching staff have a regular weekly appraisal in the form of submission of diaries with details of their weekly work reports to the Director. They also have monthly meetings where the individual performance of the staff members are discussed. Necessary suggestions and directions for improvement in certain areas are given to the staff member if required. Increments are given based on their review of performance. The Staff are also provided with a festive bonus during Onam and gifts are given during the time of Christmas.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

MGCL regularly conducts internal and external financial audits. We have had an Accounts Department since inception to ensure maintenance of annual accounts and audits and it is overseen by the Director. Internal audit is conducted by the Accounts department annually. Proper books of accounts have been kept by the management and the accountant thoroughly verifies the income and expenditure details of the college continuously. It includes monitoring the purchase and expense incurred from funds generated through fees and other grants and thereafter submits the same for external audit.

In order to ensure transparency in financial management and resource mobilization, the college follows the below practices:

(1) Before the commencement of every financial year, the college accounts department submits a proposal to the management on budget allocation, by considering the recommendations made by the Principal and other college authorities,

(2) College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, charges accruing from Centre activities and other consumable charges as well as non – recurring expenses like furniture and other infrastructural expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management.

(3) The depreciation costs of various things purchased in the preceding years are also worked out.

(4) The audit of accounts and submission of income tax returns are being carried out regularly each year

The Management has appointed qualified external auditors to check and verify all the accounts of the institute and certify the same in the audit report. External audit is conducted once in every year and the report of the same is submitted. The main documents submitted for auditing are Balance sheet, Income and Expenditure Account and Receipt and payment Account. The audit is conducted in accordance with auditing standards generally accepted in India. It includes assessing accounting principles used and significant estimates made by management as well as evaluating the overall financial statements presentation. There are no audit objections since the institution follows a good system of internal controls. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time. The auditor ensures that all payments are duly authorized and after the audit, the report is sent to the Malankara Catholic Educational Society of the Archdiocese for review. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution maintains and executes a well-planned approach for the deployment of finances and resources. For the institutions day to day affairs the main source of funds is student tuition fee. For further funds the institution obtains bank loans with the support of the management.

For conducting cultural events, fests, publishing magazine sponsorship is sought from individuals and corporate companies. Funds have been collected in the previous years for conducting College Day and publishing magazines from different business organizations.

In order to utilise the funds and resources effectively the college has established some specific guidelines. The optimal utilisation of the funds is ensured by the college accounts department under the supervision of the Director.

The Director reviews the utilisation of funds by the various centres. In order to obtain funds for conducting a program, the program coordinator proposes a budget which is communicated to the Director. The Director after discussing with the accounts department authorizes the allocation of the necessary funds. After the program the receipts and vouchers associated with the program are submitted to the accounts department.

For expenditure in specific areas such as the procurement of books, e-resources and databases for the

library, the ICT and library committee makes a proposal based on the request from students and recommendations from the librarian. The ICT and Library Committee also reviews the working condition of the computers, projectors and microphones from time to time. The ICT and Library Committee solicits vendor quotes for the purchase of equipment, computers, books, and other items.

The Director and accounts department examines the quotations before making a final decision based on factors such as price, quality, and conditions of service. The Director and the accounts department ensure that expenditures stay within the budget. Management assistance is requested for events exceeding budget limits.

Effective utilization of IT infrastructure is ensured through the appointment of a system administrator, who helps faculty members in using the system.

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/ extra-curricular activities and parents-teacher meetings. The college infrastructure is utilized as an examination centre for Government examinations and University examinations. Library functions beyond the college hours for the benefit of students, and for the faculty members. Finally, the college shares physical infrastructure particularly sports grounds and auditoriums with the sister institutions on campus.

From an environmental perspective, college resources are put to optimal utilisation. The college library and office has a system for the recycling of one side paper. Banners that are used for various events are always recycled for the next yearly events. The land around the college is subject to optimal utilisation as it includes a vegetable garden, fruit bearing trees and resources that can be used by the college canteen. The waste from the college canteen is recycled through the biogas system. Rooftop water harvesting replenishes the water resources of the college. LED bulbs are used across the campus and washrooms have sensor lighting systems.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Certificate (IQAC) has introduced the following measures for quality assurance:

Setting up an Academic Office to coordinate and regulate academic activities. One of the primary objectives of regulating academic activities is to ensure that there is significant improvement in quality delivery of the courses. Every semester begins with the submission of the subject course plan to the academic office, in a format provided by the academic office. The Academic Office thereafter distributes the course plan to the students. The teachers are also expected to maintain a course diary which should include the syllabus, detailed course plan, detailed bibliography, lecture notes and supporting study materials. Faculty members are also expected to route internal assessments through the academic office. Assignment topics will be communicated to the academic office along with a date for submission. Students

will have to submit the assignments to the academic office and late submissions will be recorded in the academic office. Once teachers evaluate the assignments, all records of the assignments will be maintained by the academic office. Similarly, seminar presentations should be marked and the results submitted to the academic office. The conduct of test papers is also coordinated by the academic office. Teachers have to submit the question papers in advance to the academic office. Once the evaluation is completed for test papers, seminars and assignments, no changes are possible except with the permission of the Principal. The operation of the academic office is therefore meant to promote transparency and discipline in the teaching and evaluation process.

The IQAC Internal Assessment Monitoring Committee was introduced to ensure quality in the process of internal assessment. This committee was created to review concerns, if any, with the quality of the question papers and process of internal assessment. In case of grievance in the internal marks submitted to the University the students can approach the committee. The committee consists of the Vice Principal (Academics & Administration) as well as the Head of Department. The Committee receives complaints from students regarding various components of the internal marks including complaints on attendance marks that students receive. The committee can also inquire into reasons why students might score below 12 marks for certain subjects. The committee also jointly reviews the marks that are forwarded to the University to ensure that there are no discrepancies before final submission. In the event a student has a valid reason as to why his/her internal marks are low, the Committee can also recommend to the subject teacher that the student should be given another chance to improve his performance.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC is meant for planning, guiding and monitoring quality assurance and quality enhancement activities of the institution. The teaching-learning process of the institution is continuously monitored by the Internal Quality Assurance Cell (IQAC). The IQAC also conducts an end semester feedback for students on the extent of their satisfaction with the curriculum and the teaching-learning experiences. Student feedback has been brought to the attention of the IQAC and most of the feedback was on the issues faced by teachers in completing the syllabus of a course within the prescribed time. In order to address the difficulties of finishing the syllabus within the stipulated time the IQAC recommended the following two reforms:

IQAC suggested that ICT enabled tools should be adopted for all classrooms as well as for out of

classroom instruction. By using ICT tools the delivery of the syllabus is likely to be efficient and complete. Within the classroom, IQAC has recommended the use of power points during lectures. As per the recommendations of the IQAC, all the classrooms have been converted to ICT enabled classrooms. Outside of the physical classroom, IQAC has recommended the use of Moodle for sharing course content. IQAC also encourages the use of interactive methods for learning such as quizzes and discussion rooms during periods of online learning. All the faculty members have been instructed to integrate ICT techniques for innovative teaching and better learning experience. ICT enabled classrooms help in conveying the idea much more effectively than the traditional classroom techniques. ICT enabled classrooms aids the students in understanding the difficult concepts and processes in an easier and simple manner.

A second reform that IQAC has initiated is to use an Orientation Handbook to introduce them to the study of law. The handbook was introduced after the IQAC observed that first semester students often find it difficult to adapt to the standards of a professional course in the initial period. The handbook was therefore meant to share with students the skills and competencies that they were expected to develop in the course of their study, and how they can acquire these skills and competencies. The students benefited from sections of the handbook explaining the various types of reasoning that law students have to learn in the context of critical thinking. The handbook also held an introduction to the nature of law, the art of reading judicial decisions and a comprehension passage and worksheets based on the activities, it also introduced them to the use of the law library. Finally, the handbook also introduced them to the curriculum and the courses they were expected to cover in the next five years.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. *Collaborative quality initiatives with other institution(s)*
3. **Participation in NIRF**
4. *Academic and Administrative Audit*
5. *Disability/gender/diversity audit*
6. *Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Response: A. All of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

The College promotes Constitutional values and ethos in full spirits. As part of the course constitutional law is taught as a core subject and given prime importance during the course. Apart from that the college has established a Research Centre for Constitutional Studies with the intention to create an awareness and to investigate new horizons of the essential fundamentals of the Constitution, which aids in upgrading the sensible thinking and legal aptitude of the students. It also provides a platform to the students to yield their ideas on recent Constitutional law development and to promote research on Constitution and policy matters. In fulfilling the Constitutional values set out in the Preamble and Fundamental Duties, the institution organises activities like Lok Adalat and awareness programmes under the aegis of Legal Aid Clinic for providing access to justice to the deprived. The students actively participate in these activities, wherein they learn, understand and implement the goals set out in the Constitution.

There is a specific elective subject on Women and Law for the law students to study as part of the Course. The College has established a Centre for Women and Law with an objective to do research studies and to sensitize people against the gender-based disparities existing in our society. This Centre involves students and the local community to sensitize about the legal rights and protection available to women. The seminars on Sex Education Policy, Reproductive Rights, and commemoration of Women's Day were organized by the Centre in order to sensitize and spread the message of gender equality. The Centre also established a Women's Cell to protect the rights of women and to organize and carry out gender sensitization activities in the institution.

Gender sensitization activities and facilities for women on campus include:

? Newly admitted students are apprised on the gender issues during the Orientation and Induction Programs each year.

? The institution celebrates Women's Day by organising activities to commemorate the women in leadership to inspire the girl students and make them understand the role of women in society.

- The Women Cell of the institution organized 16 days activism against gender based violence, a campaign focusing on raising awareness about the violence against women, including talks and awareness classes, panel discussions on the various 'Gender Based Violence' and the laws to protect womens against such violence.

? There is a separate common room for female students with all necessary facilities.

? CCTV cameras are installed at proper locations for continuous surveillance of the premises and for maintaining the institution as a safe place.

? The institution has Internal Complaints Committee for dealing with sexual harassment complaints, with its composition as per the guidelines of MHRD, Government of India.

? The institution has also constituted an Anti Ragging Committee, Discipline Committee, and Student Grievances Redressal Committee to ensure safety and to protect the interests of students.

? The institution provides medical support and a female counsellor to attend to the health and psychological challenges faced by students.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

Response:

Mar Gregorios College of Law believes in the motto Clean Campus Green Campus. The development initiatives in the institution are undertaken ensuring that it has less impact on the environment. Environmental initiatives like rain water harvesting, wastage of water, litter and plastic free zone, waste management system etc. have been implemented to make sure that the motto is protected. Environment consciousness among the students is implemented in the institution by activities like tree plantations, organic farming and medicinal garden by the eco club members. The green volunteers of the campus keep a vigil in the campus to implement the Green Policy adopted by the institution. A MOU has been signed with the Clean Kerala Company Limited for implementing sustainable waste management practices in the campus. The waste generated within the college falls under the following categories:

Solid Waste Management: The waste generated in the campus includes wrappers, glass, metals, paper, plastics, old newspapers, used papers and journal files, food waste and other scrap materials etc. The waste generated is segregated and disposed/recycled according to the nature of the waste. The food waste and other leftovers are used to generate biogas and the remnants from the plant are used for organic farming. Sanitary Napkin Incinerators have been installed in the institution to facilitate disposal of sanitary napkins in an environment-friendly manner. The institution aims to reduce the use of paper wherever possible. Leaf litter is allowed to decompose and is used as manure for trees and plants in gardens. It is also used for composting/ agricultural purposes.

Liquid Waste Management: The liquid wastes generated in the campus include sewage and canteen effluent waste. The entire waste water generated in the campus is properly disposed of. The rainwater harvesting system is implemented for the proper storage of rainwater which is used for the purpose of gardening and allied purposes in the campus.

E-Waste Management: Electronic goods are put to optimum use; the minor and major repairs are handled by the technical assistant and are reused. The non-repairable waste is sent for recycling to the external agencies.

Waste recycling system: The college has adopted a zero-waste campus initiative to ensure maximum utilization of the available resources. Under the MoU with the Clean Kerala Mission awareness campaigns on collection of waste and proper waste management are carried out.

Some of the initiatives include

- E-communication method is adopted so that use of papers is reduced.
- Printing of papers is done on both sides for the required documents to minimise the use of paper.
- Digital display of notices on the LCD screen for circulation of information.
- Proper rain water harvesting system in place for the collecting, storing and reusing of rainwater in the campus.
- Biogas Plant has been installed and is used for cooking.
- Leaf litter is used as manure in vegetable plantations and gardens.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Institutional data in prescribed format (Data Template)	View Document
Certification by the auditing agency	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has friendly, barrier free environment

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: A. Any 4 or all of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution envisages a mission of holistic development of each student. In this endeavor every activity planned in the college is culturally diverse. The institution believes in equality of all cultures and traditions as it is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan etc. are celebrated in the campus. There are special awareness programs and talks organized on all important days to sensitize the students and staff of the college on issues of gender justice, Aids awareness, Human rights, Constitutional values etc.

The institution also organizes lectures, street plays and awareness camps on the issues of dowry prohibition, domestic violence and constitutional values in different villages as part of a legal aid activities. We have organized legal awareness activities at PazheKunnumal Panchayath and Lok Adalat at Vilapilshala Panchayat in association with the Taluka and District Legal Services Authority to settle the legal issues related to domestic violence, family issues etc. This helped the students to understand the problems of the society and to inculcate the human values needed for their holistic development.

The Centre for Women and Law organized International seminar on Reproductive Rights of Women and Sex Education Policy to sensitize the students on these issues, wherein the experts on the subject addressed the issues and gave proper awareness to the students and the community in general.

The Women Cell of the institution organized 16 days activism against Gender Based Violence, a campaign focusing on raising awareness about the violence against women in the institution including talks and awareness classes, panel discussions, survey on building safe spaces and launched an outreach programme on the various Gender based violence and the laws to protect women against such violence. The campaign also included a pledge to end violence against women and girls.

Celebration of all culturally relevant days in college also provides the students to understand the vibrant cultural diversity of the Country. The events like Onam, Christmas, Holi and Arts day and Sports day including College Annual day are celebrated to showcase the talents of the students and to understand the importance of these days.

The college conducts events to commemorate the important national and international days. Celebrating the National eventful days like Republic Day and Independence Day by hoisting the national flag by the Principal and addressing the students about the importance of both these days. Other National important days include Constitution/Law Day, Gandhi Jayanti, Yoga Day etc. International days like Human Rights Day, Women's Day, Aids Awareness Day, Anti Narcotic Day are organized by the college wherein the importance of these days are enlightened to the students by the invited speakers or experts in the subject.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Awareness of constitutional values, rights and duties is one of the major visions and objectives of the institution. The subject of constitutional law is taught in two semesters as a major paper. The ethos of the constitution and its values are the core basis on which the legal education institutions legal activities are based. The institution has also established a Centre for Constitutional studies with the objective to contribute awareness of constitutional law through research-oriented activities involving students, and going beyond traditional classroom teaching methods and to nourish a constitutional culture among students. Various other activities in which students were involved as part of the legal aid clinic are

- Celebration of Constitution Day every year with a lecture to imbibe the values enshrined in the constitution.
- Celebration of Republic Day eve with a lecture on the importance of fundamental duties and responsibility of the citizens to abide by the ethos of the Constitution.
- Public Law Lecture Series delivered by eminent jurists or scholars on various aspects of law, good governance, responsible citizenships.
- Visit to SICK – A Rehabilitation Centre for mentally challenged, and collected details of the legal issues of the inmates.
- Visit to Aasraya – A Rehabilitation Centre for physically challenged and collected details of the legal issues of the inmates. These activities help students to understand the issues and respond as responsible citizens.
- As part of the Legal Aid Clinic around hundred complaints were collected from the people of Pazhayakunnummel Grama Panchayat and were handed to Taluk Legal Service Authority for organizing an Adalat at the Panchayat.
- A Legal Awareness Camp was addressed by Sri. A Nazar, Family Court Judge, Nedumangad and sessions were held on different legal topics at Pazhayakunnummel Grama Panchayat.
- A Legal Aid Clinic was started at Snehavedu, Psycho-Social Rehabilitation Centre to deal with the legal issues faced by the inmates.
- The Children's Day Programme was organised at Govt. Children's Home Poojappura wherein

different cultural events were performed by the students of our institution.

- The students have also taken up plantation drives to provide a clean and green environment for all under the activities of Ecoclub of the institution.
- The institution has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.
- Our students as part of an outreach awareness programme under the women cell of the college organized 16 days activism against gender based violence, a campaign focusing on raising awareness about the violence against women, including talks and awareness classes, panel discussions and launched an outreach programme on the various 'Gender Based Violence' and the laws to protect womens against such violence. The campaign also included a pledge to end violence against women and girls.

On a regular basis college arranges lectures to all to inculcate the values of the constitution and fulfill the motto of a better place for all.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution celebrates all the National days to commemorate the importance of the day and to make the students aware of the relevance of the day in the history of India. Celebrations of national festivals, spread the message of unity, peace, fraternity and help to understand and learn the cultural diversity of our country. By celebrating these days and giving a message of importance of national important days helps to build the seeds of nationalism and patriotism among students. Our institution celebrates these events with great enthusiasm and fervour to commemorate the ideology of nationalism and to pay tribute to our great national leaders and their sacrifice for the freedom of our nation.

Republic Day: This day is celebrated every year by unfurling the national flag with a message by the Principal in the campus. This event spreads out the importance of the constitution in one's life and the duties and responsibilities of the citizen. The students and the faculty members attend the function and the hour-long ceremony culminates with the National anthem.

Independence Day: A day which is celebrated with full enthusiasm commemorating the nation's independence. The Principal hoists the national flag in the campus and addresses the gathering. We also pay homage to the great leaders and those who fought for our freedom.

Gandhi Jayanti: Celebrated every year to understand the ideology of our great leader Mahatma Gandhi. The Principal and staff garland the Gandhi Statue on the campus and pay tribute to the father of our Nation. In the present scenario Gandhian ideology of truth and nonviolence has more importance, to inspire students of our institution and to follow them to contribute towards the peace and prosperity of the Nation. Swachh Bharat Abhiyan is also conducted under the aegis of Eco-club.

Constitution Day: The day is celebrated to promote constitutional values among all the students. The importance of the day is spread out through invited lectures by constitution experts in the campus. Our faculty members also go to other institutions to spread the values and ethos of the constitution enumerating the rights and duties of the citizens.

Teachers' Day: The College celebrates 5th September every year as the birth anniversary of Dr. Sarvepalli

Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher.

Women's Day: This day is celebrated by organizing an awareness programme, poster making competition and other cultural activities to celebrate the social, economic, cultural and political achievements of women. The day also marks a call to action for accelerating gender parity

Apart from these days we celebrate other National and International important days like, Human Rights Day, World Aids Day, Yoga Day, Environment Day, Earth Day, Youth Day etc. The celebration of all such days promotes awareness and importance of political, cultural, humanitarian and patriotic issues among students and teachers of the college. These events instill the feeling of National integrity and patriotism in the heart of all the generations.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

PRESENTATION OF BEST PRACTICES - I

1. Title of the Practice

LOK ADALAT AND LEGAL AID – A LEARNING PLATFORM FOR LAW STUDENTS

2. Objectives of the Practice

The objectives of the legal aid programmes are to provide justice at the doorstep of poor and underprivileged people of the community. Its aim is to settle the disputes which are pending before the court/other bodies by negotiation, conciliation and by persuasive common sense and human approach to problems. The manifold objective can be enumerated as follows:

1. To provide free legal services to the needy and economically poor section of the society.
2. To give the students an opportunity to understand the applicability of theories learnt in class rooms.
3. To enhance the students of law as socially committed responsible citizens.

3. The Context

The idea of the programme was to make students aware of the legal and social issues faced by a community in a welfare state, where all the government schemes are implemented. This helps students to understand how to find the problem and search out the solution, which the classroom cannot teach. The major challenges posed to address such issues is the reluctance of the public to co-operate and participate in the Adalat. Prior to Adalat, our students conducted a mega survey in the panchayat, to identify the legal issues and cases. 200 students were divided into 20 groups and each group covered one ward with the help of the ward members. It was a door-to-door campaign and the students collected 600 complaints. Political interference was a constraint that we faced. People of the community were a bit apprehensive in the beginning to open up and speak out, but when they understood our motive, they began cooperating and opened up to students about their problems.

4. The Practice

Learning the skills of the legal profession requires understanding the implementation of law and its working. The Lok Adalat process acts as an ideal resource for students to understand legal challenges and issues at the grassroot level. When students work on the field and navigate their way through ground realities, they get an up-close and personal perspective to the root causes of the dispute or crime. Legal aid and awareness as a part of the curriculum in the college will pay a way for community education, legal empowerment and social and economic progress.

The uniqueness of this activity is to provide a learning platform for the students to understand the conflict between development goals of a state, public issues and legal problems. If these three areas are properly executed, the people in the society will be able to enjoy the schemes of the government in a fruitful manner. Every institution as part of their social responsibility should adopt a village and be able to resolve such issues in the locality, they select for making it a developed area. The institution was able to list around 300 cases for settlement in the adalat and 136 litigant cases settled in one day. This is an achievement for the institution and learning for the students, who were able to provide justice through the hard work they have done.

The constraints were the reluctance of the people to participate in such Adalat's thinking that their issues cannot be resolved by an institution or students. There is a need to give awareness to the public on the importance of Adalat and their rights so that they can come in contact with us for solving disputes amicably. The political parties restrain us from many areas and many take undue advantage of the activity that we had organised. The government should permanently organise or authorise any education institution as a custodian of a village or panchayat and give responsibility for the implementation of the schemes in that area. There is a need to install such permanent legal aid centres where people can approach at their wish to get free advice and help for the issues faced by them, unlike the Panchayat Legal aid cells, which seldom works.

5. Evidence of Success

The success rate of the performance against the target rate is very high, as we expected less number of responses on the issues faced by the panchayats. Both the places where we surveyed for issues, we

received good responses from people in large numbers. But there are a few people who were reluctant to come forward and address the issues in the Adalat. If we continue this effort by establishing such live legal aid centres, we would definitely get more responses. The students are the ultimate beneficiary of this activity as they were able to understand and learn the problems faced by general people in a locality. Involving them in the part of settlement of the disputes including award of Adalat by the authority gave them a chance to learn how dispute settlement mechanism operate in a court assisted mediation.

The results indicate success and the college decided to conduct Adalats in other parts of the city extending the support of the college in settlement of the disputes of the general public. This will also help to establish legal aid clinics in the villages where students can learn and help provide justice to the society.

6. Problems Encountered and Resources Required

The adalat requires regular sitting in the area we organised and due to lack of staff strength it is difficult to have regular sittings. The problems of the public vary and we need cooperation from the government offices to solve issues that are connected with the government and lack of support from them makes this a hectic task because more time is spent to resolve such issues. Lots of time is spent on convincing people to register their issue which can be solved through adalats, and lack of awareness is the one reason that people generally don't come to adalat. Lawyers are also one of the reasons for people not turning up for adalats. We need to actively organise the legal aid clinic to register and solve cases in the community including developmental and legal issues and implementation of schemes of the government. The pandemic halted the operation of this regular practice of ours, which we wish to carry every year.

7. Notes (Optional)

Providing service to the society is the best any legal education institution can do so as to make the students learn and help the needy in the society. This should be one of the motto of every law college. It could be adopted and implemented by all the law colleges to help in the area where the institution is situated with the support of the local governance agency. This helps the students to learn the process of client interviewing and settlement of disputes also.

This practice is based on the vision of the institution. We impart a learning facilitating every student to be a professional lawyer to face all the challenges of the profession with a commitment to social and ethical values. By adopting this practice, the college also fulfils its objective of Commitment to the functional value of the Constitution, justice to the needy.

PRESENTATION OF BEST PRACTICES - II

1. Title of the Practice

TEACHING OF VALUES, DUTY AND OBLIGATIONS – A VISIT TO ARCHBISHOP MAR GREGORIOS SNEHAVEEDU – HOME FOR MENTALLY ILL, POOR AND DESTITUTE

2. Objectives of the Practice

A socially committed student needs to understand the issues faced by the society and should be trained to

help the needy. The visits to Archbishop Mar Gregorios Snehaveedu, a Psycho-Social Rehabilitation Centre will make the students realise the problems faced by mentally ill, poor and destitute people and people from all walks of life who encounter some kind of issues in their life. Snehaveedu is a home specially for psychologically troubled and destitute men. Here they get love and hope which they have missed out in the world. The students get an insight into the issues of neglect faced by the people and can assess the need of a better law to strengthen the society. Learning is also oriented towards respect, values, empathy, importance of family etc., for an intrinsic holistic development of the students.

3. The Context

Societal changes, and family-based values, and intergenerational solidarity describing sentiments, behaviours, attitudes, respect, values, and structural arrangements have degraded human behaviour in the fast-changing society. The purpose of this visit was to make the students realize their social responsibilities and commitment towards the psychologically disturbed, destitute, handicapped and physically and mentally challenged people. Such visits also activate the student's thought process to realise the agony and pain that the people go through during their various phases of life. The visit was intended to teach them how to interact with the socially deprived and traumatised people who may have poor physical and mental fitness along with other health problems. There is a need to legally help them integrate back into society and restore their rights deprived by their families and society. The legal institution plays a pivotal role in fighting for their legal rights and helping them to lead a normal life.

4. The Practice

Every person born in the society has all the right to enjoy his life in a privileged and dignified manner. He has the right to be provided all facets to enjoy those rights. It is in this context the practice where the state owes a great responsibility under the Constitution to protect them and safeguard their rights. As a responsible citizen everyone owes a right to protect the neglected and deserted people. The family is the basic institution where norms of behaviour are inculcated into the child. Values and customs are transmitted through the family system in which respect for one another is propagated. It is through constant care and love that the child learns to offer, to share and to experience a cohesive and harmonious life with fellow human beings.

The legal aid centre established by the institution at Snehaveedu will act as the nodal agency to restore their rights and protect these needy people. This is a social obligation casted upon the institution and also a learning experience for the students.

As an institution fulfilling the constitutional obligation, a duty is cast upon the institution to protect their rights and inculcate the duty among the young minds to value the life of every individual. Constitutional goals of equality, liberty and justice can only be achieved if we make aware the students of the issues that the society faces. Discussions and deliberation with these kinds of people make them learn and understand and help them to imbibe the value of love and care for the impoverished which is a moral and ethical duty towards the society, which cannot be taught in the classroom setting. The digitech society has also deleted the role of elders and the disadvantaged from their life while upgrading the status of the family. Abiding by the duty and ethos and values of education, the institution is duty bound to teach values for the holistic development of each student into a responsible citizen. This practice makes a unique contribution towards the behaviour of the students towards the socially deprived class of people.

5. Evidence of Success

The success of the programme is enumerated through the large participation of students in the activity organised. A review of the visit to the Archbishop of Mar Gregorios Snehaveedu has given a lot of positive feedback to transform the students in the action towards their attitude to the neglected and other indigent class of people. The students appreciated the fact that there is a need to include such visits as part of their curriculum to learn and understand the values of life and learn the need for active social justice as enshrined in the Constitution. The students also felt that they can do a lot in matters of legal protection to the elders of old age homes and the destitute who are neglected by their caretakers. They agreed upon the point that the reason for the increasing number of destitute homes and rehabilitation centers in the country is due to the attitude of society towards this kind of people. These results indicate that knowledge of the subject with such issues of social life can transform anyone into a better human being.

6. Problems Encountered and Resources Required

The major problem encountered for the regular implementation of the program was Covid-19, which prevented a limited number of students participating in the program and limited resources being made available to them. There is a need to provide proper legal aid to these needed people of the society in true letter and spirit of the social justice principles. To improve their conditions of life we need to take up a mass campaign to educate the people on the human values for mentally challenged and differently abled people in the society. There is a need to include social life patterns as part of every education structure as a core subject to train and make the students understand the culture, customs and history of our values.

7. Notes (Optional)

The legal education institution in the country should adopt such visits to care homes, destitute places to render help and create a legal help clinic, where the students should provide help to the needy inmates and others who seek their assistance. This will help the students to learn to apply various laws they learn to the practical problem while they encounter society. This activity helps the institution to attain the social justice envisioned in the Constitution of India.

These activities are the fulfilment of the core values of the institution, depicted in the vision and mission statement. They include honesty and integrity, developing excellence in legal knowledge and legal service, commitment to the functional value of the constitution, building faith in spiritual values, and love and compassion towards fellow beings. We at the institution strive to evolve as a centre of excellence in legal education by creating a socially committed and professionally competent vibrant cadre of lawyers as stated in the college vision.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

RESEARCH CENTRES: A PROFESSIONAL SKILL DEVELOPMENT & CAPACITY BUILDING INITIATIVE

Our specialised research centres play an important role in our research and teaching activities in a range of areas of the law. They provide a place for academics, practitioners, and policy makers to engage on topics at the forefront of research and practice on topics of profound importance to society and law. At these centres we use a multifaceted method of embedding the study of law in society and connecting theory to practice, focusing on the live situations of individuals subject to the law. A combination of legal analysis with perspectives from other disciplines, and the research done by the faculty members and research students of the centre becomes an aid or tool in enhancing the capacity building of teachers and students.

The objective of establishing these research centres are:

- To create an environment that facilitates research as well as ensures the required support through research framework and guidelines.
- To encourage empirical research among faculty and students.
- To conduct research activities, add-on or value-added courses, certificate courses, publications etc. on varied subjects.
- To enter into collaboration with national and international agencies on skill development, research and courses
- To promote publication of research data beneficial for the students and researchers.

The activities undertaken by these research centres as part of fulfilling the objectives are:

Faculty Development Programmes on Use of ICT.

The college organised three development workshops on use of ICT, use of online platforms for teaching and use of online journals for the faculty members of the college. Two Faculty Development Training Programme on Teaching and Research was also organised to enhance the capacity of Teachers on use of research to enhance the classroom teaching.

Induction Training Programme for First Year Students.

The first-year students are welcomed with a proper Induction Training Programme organised by the Centre for Skill development to familiarise them with the institutional policies, processes, practices, culture and values. A workshop on life skills, stress management and anti-drug drive and other activities are also

included. This gives a comprehensive idea of starting their academic study of Law.

Value added and Add on Courses

These courses will provide a value addition to certain subjects of emerging importance, though not included in the syllabus prescribed by the University. Due to the minimalist approach of the University in designing the syllabus of the course, skills sets required for the profession needs to be covered in additional courses to improve the competence of students. Therefore, these courses are important in enriching the course content of the Law education programme of the College. These courses are planned and executed by the centres in collaboration with the premier institutions and industrial expertise of law, and certified jointly. Two courses were organised in tie up with National Law School, Bangalore and Maharashtra National Law University, Mumbai on Consumer Law and IPR respectively. One programme was conducted for the post graduate students on Research for Effective Teaching.

Legal Aid – Lok Adalats

The idea of this initiative is to make the students aware of the legal and social issues faced by a community in a welfare state, where all the government schemes are implemented. This helps students to understand how to find the problem and search out the solution, which the classroom cannot teach. The major challenges posed to address such issues is the reluctance of the public to co-operate and participate in the adalat. As part of this initiative, we visited the Pazhekunnumal Panchayath and organized legal aid camps in tie up with the Taluk Legal Services Authority to settle the legal issues related to domestic violence, family issues etc.

Promoting Research Publications

The Centres are encouraged to bring out publications on any latest aspect of law affecting the community. As part of these, three research publications are ready on areas of Human Right Protection and Violation during Covid-19 Pandemic, Handbook on Arbitration and Reproductive Choice of Women: A Fundamental Right. Apart from this, Centres also publish newsletters showcasing their activities every year.

Green Campus Initiatives – Eco Club

The initiative of the Centre for Environmental Studies is visible in the campus through the invoking of green protocol, making the campus beautiful and green. The campus has a variety of trees, plants, herbs, shrubs and vegetable gardens. The Green volunteers working in the eco club make sure that the campus is clean and environ-friendly.

Student Outreach programme

As part of celebrating all the national and international awareness days, college students take up the initiative of conducting awareness campaigns. One such event this year was 16 Days Activism Against Gender Based Violence, a campaign focusing on raising awareness about the violence against women in the college, including talks and awareness classes, panel discussions, survey on building safe spaces and an outreach programme on the various Gender Based Violence and the laws to protect women against such violence. The campaign also included a pledge to end violence against women and girls.

Seminar and Guest Lectures

Under the initiative of various centres regular guest lectures on the latest aspect of law is organized for different batches of students. The guest includes Judges, Advocates, UN Experts etc., from National and International forum share their experiences to the students on various developments in law and society, where the students get a platform to interact on the views expressed. Two national seminars on Human Right Protection and Violation during Covid-19 Pandemic, Environmental Crimes and one International conference on Reproductive Choice of Women: A Fundamental Right were organised on the latest social-legal issues. 144 people presented papers and interacted with people from all over the world.

Apart from this, there are other initiatives like the documentary making competition on GI tags and impact on local communities, National Law Reforms Competition, Essay Writing competitions etc., are conducted by the research centres as their initiative to bring in talents from all over and provide a platform to discuss their research and get better opportunity of education to all.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

Mar Gregorios College of Law has connected through collaborations with various organisations and institutions for further developing the research area and extension activities. Through the MoU's entered with different entities the institution intends to provide better opportunities to students through internships and exposure to manifold areas of expertise.

For providing quality education to the students, the institution is dutiful in providing passionate and well equipped faculty members. The college believes that facilitators are the managers of the world's greatest resource and their role is to bring out the best in the students and make them ready for the world. The Mentorship Programme involving faculty members and Post-graduate students helps in better guiding the students in academic and other activities. The mentors ensure the overall development and well-being of their mentee students.

Concluding Remarks :

Mar Gregorios College of Law from the date of inception has worked towards becoming a centre for excellence in legal education. Over the years the institution has remarkably grown in academic excellence. The institution was awarded the prestigious SILF-MILAT Institutional Excellence Award - 2017. The award is instituted by the SILF-MILAT (Society of Indian law Firms (SILF) and Menon Institute of Legal Advocacy Training (MILAT) to identify and honour the best law teaching Institution in the country. Our college has been the first college in Kerala and eighth in the country to get the award.

The number of University ranks secured by our students each year is further proof of the quality of the legal education that we impart in the institution. Moreover the number of students seeking admission in the institution has increased tremendously which further shows the impact of Mar Gregorios College of law in Kerala as well as abroad.

Mar Gregorios College of Law provides ICT enabled classrooms for effective delivery of teaching-learning processes. Through the integration of ICT in classrooms students seem to be more attentive and enthusiastic in their approach to the learning process. ICT helps the teachers to cover their topics in the stipulated time limit.

Mar Gregorios College of Law maintains a clean green campus. Environment consciousness is embodied in the heart of the college by tree plantations, organic farming and medicinal gardens by the eco club members. Keeping the motto of Green Campus, the use of plastic is completely prohibited in the campus.

In order to strengthen the research and training for students and stakeholders the centres of excellence were established. Through the various activities conducted by the 12 centres students are given further professional development and deeper understanding of specific areas of law. The extension activities like the Lok Adalat and visit to Snehaveedu helps the students to gain practical experience and help them to become socially committed individuals.

The institution is looking forward to cross leaps and bounds in the coming future by adapting new advanced courses, training, research projects, consultancies striving towards achieving the mission and vision.

NAAC